

INTER-UNIVERSITY ACCELERATOR CENTRE
(An Autonomous Centre of UGC)
Aruna Asaf Ali Marg, New Delhi-110 067

NOTICE INVITING E-TENDER

TENDER NO: IUAC/NIT/04/KM/2020-21/

Dated: 06/06/2020

Inter-University Accelerator Centre (IUAC), invites online bids through E-Procurement Portal under two bid system, viz. Technical and Financial bids, from eligible and experienced parties for the job/work of “**COMPREHENSIVE AMC FOR GENERAL PEST CONTROL, RODENT CONTROL AND ANTI-TERMITE TREATMENT**” at IUAC Campus, New Delhi- 110 067.

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app> and www.iuac.res.in

Aspiring Bidders who have not enrolled / registered in e-procurement portal should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Tenderer's/Contractor's are advised to follow the instructions provided in the e-procurement portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

IUAC reserves the right to accept / reject any/all tenders in part/full without assigning any reasons thereof.

Bidder has to select the payment option as “online” to pay the tender fee and EMD as applicable by going to link: <https://services.sabpaisa.in/pages/iuac.html>. The Earnest Money Deposit and tender fee shall be in the form of online payment and it should be deposited before the bid opening. Bidders registered with MSME/NSIC are exempted from payments of EMD & tender fee. Copy of valid registration certificate should be uploaded in the website <http://eprocure.gov.in/eprocure/app>.

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled and submit it online without modifying the format. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

Any Corrigendum/Amendments in respect of above tender shall be issued on IUAC website www.iuac.res.in and website <https://eprocure.gov.in> only. Bidders should take into account any corrigendum published on the tender document before submitting their bids.

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**INTER–UNIVERSITY ACCELERATOR CENTRE
ARUNA ASAFALI MARG
POST BOX NO. 10502
NEW DELHI-110067**

E-TENDER DOCUMENT

Name of the Work : **Comprehensive AMC for General Pest Control, Rodent Control and Anti-termite treatmentt at IUAC**

Estimated Amount : Rs. 1,40,000/- (Rupees One lakh forty thousand only)

Earnest Money Deposit : Rs. 2,800/- (Rupees two thousand eight hundred only)

Tender Cost : Rs. 500/- (Rupees five hundred only)

Online link for EMD & Tender Fee : <https://services.sabpaisa.in/pages/iuac.html>

Last Date and Time of Submission of Tender : 02/07/2020 at 3.00 PM

Date & Time for Opening of Tender (Tech. Bid-Part-A) : 03/07/2020 at 3.30 PM

Date & Time for Opening of Tender (Price Bid-Part-B) : To be intimated to technically qualified bidders

Contact persons : Ms.Ranju Rishi
Administrative Officer (S&P),
Email : ranju@iuac.res.in
Phone : 2412 6018, 2412 6022 (Extn.205)
Mr. K. Murali
Administrative Officer (Estate)
Email : kamudh@iuac.res.in
Phone : 2412 6018, 2412 6022 (Extn.204)

Brief Description and Scope of work

Inter University Accelerator Center herein after called IUAC , is an autonomous Institute under the administrative control of UGC, MHRD, Govt. of India, engaged in evaluation and quality research in various field . The Institute has been set up over a plot area of approx. 25 acre, having 14 major buildings, large green areas and other facilities spread over the campus.

The work includes executing post constructional anti-termite treatment as well as Annual Contract for necessary treatment for pest and rodent control in IUAC campus Aruna Asaf Ali Marg, New Delhi 110067.

1. The scope of work includes:

- i To ensure that the Lab , office rooms, beam halls, store, library and entire premises of Institute are completely free from any insect, termites, pests and rodents etc. to avoid any epidemic and damage to the buildings of IUAC.
- ii Treatment for cockroaches, mosquitoes, flies etc. in IUAC Campus.
- iii Treatment for silver fish (for carpets, clothes & Books, etc.).
- iv Controlling the growth of Household rodent (e.g. mice) and small animals like "Kabar bijju" and "bats".

(As per item no. 1 of Price Schedule) --- Treatment to be done atleast ONCE in a Month

- v Fogging in open area for Anti-larva treatment of drains and water bodies to control vectors of Dengue, Malaria etc.

(As per item no. 2 of Price Schedule) ----- To be done quarterly and as per requirement (frequency of Fogging could be more during mosquitoes breeding season).

- vi Post Construction termite treatment and field treatments (at specified location and area)

(As per item no. 3 ,4 & 5 of Price Schedule) – To be done on call as and when required

2. Work Details applicable for Sl.No.i,ii,iii,iv of scope of work & item no. 1 of Price Schedule.

i) General Pest Control:

Effective control of Cockroaches, Mosquitoes, Flies, Lizards, Termite, bugs etc through the use of permitted insecticides as per Government of India and WHO norms. The Pest control should cover all the places like space under the tables, chairs, almirahs, on and around the pile of files, wooden furniture, false ceiling, staircases, lift lobby, all toilets drain ducts, pantry rooms, stores and any hidden space under the furniture and no space should be left unattended. Spraying of larvicide to control mosquito breeding at open drains, stagnated water etc.,

ii) Rodent Control:

Effective control of Rats, Bats & Rodent inside the building including inside the false ceiling: The building is surrounded by the trees and plant and has open land area and therefore rats, bats and rodent control is the main objective. Rats, Bats Rodent should be controlled by:

- a. Catching Rats or
- b. Placing a glue mat or
- c. Doing permitted spray or putting herbal/chemical tablets etc. to keep rats, bats and rodents away from buildings or force rats/rodents to move outside from the building or
- d. Combination of any of the above or any other latest tested & accepted method in the market.

It would be endeavour of the agency that by using chemicals, rats/ rodents should not die inside the building or above the false ceiling. By chance if so happens, it would be located and sanitized by the agency.

iii) Termite control:

Anti termite treatment should cover all the places like spray under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture and should leave no space unattended.

The Contractor will be required to provide the services, in question, to the following areas:-

iv) List of building covered in the scope of work at IUAC (27234Sq.Mtrs approx)

1. Main Lab. cum Administrative Building
2. Utility building- I, II & III
3. Engineering building
4. LEIB building
5. Substation Building
6. Helium Compressor building
7. Beam Hall- I, II & III, FEL Area
8. Generator Building
9. Hostels, Dining Hall, Guest House blocks
10. Flat lets block - II
11. Phase-I Housing complex
12. Phase-II Housing complex
13. Auditorium block &
Miscellaneous small buildings & structures

v) **Details of covered areas, toilets, garbage pits etc:**

S.No.	Description	Quantity
01	Toilet Block (Consisting 2/4 Toilet Set)	03-14
02	Garbage Pits	02

vi) **Details of Open Space for Fogging (85170Sq.Mtr. approx)**

S.No.	Description	Quantity
01	Open Area Consisting of Lawn/Roads/Pathway	85170sq.m

GENERAL TERMS AND CONDITIONS

1. All the required material & labour will be provided by the contractor. Wherever applicable, the material should be ISI marked. Make & the sample of material will be approved by the A.O (E) of the Centre.
2. Tenderer's are advised to inspect and examine the nature of the site and its surroundings and satisfy themselves before submitting their offer. Site visit certificate is to be attached by the bidder as per performa provided.
3. The competent authority is not bound to accept the lowest or any other tender, and reserves the right to reject any or all of the tenders received without assigning any reasons. Tenders, in which any of the prescribed conditions is not fulfilled, shall be summarily rejected. Conditional tenders are also liable to be rejected.
4. The competent authority reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
5. The offer shall remain valid for a period of ninety days from the date of opening of offer.
6. The quantities mentioned in the price schedule are tentative and may vary depending upon the actual requirement.
7. The representative of the contractor shall record each of his visits, work done and material used and gets the signature of the concerned IUAC officials.
8. Special attention is to be paid to the hidden places, lawns trees, plants etc.
9. The schedule of work should be fixed after consulting the A.O (E) in order to avoid any hindrance to the normal functioning of the office.
10. The insecticides/pesticides will be arranged by the contractor and they should be of best quality recommended by WHO, and should not be detrimental to the health of staff & residents.
11. Work shall be done as per the entire satisfaction of the Centre.
12. The service will have to be provided so as to ensure that the areas mentioned above are free from insects, worms, rodents, mosquitoes, white ants and larvae. If any penalty is imposed by MCD or any other authority due to presence of mosquitoes, larvae etc. in the area mentioned in this offer, the same will have to be borne by the contractor.
13. The tender will be inclusive of all materials like insecticides/pesticides etc recommended by WHO and firms must be registered with IPCA (**Indian Pest Control Association**). The work shall be done with the special equipment meant for the purpose . It would be the responsibility of the contractor that pest control operations carried out by them do not make adverse effect to the Environment.

14. The contractor will have to provide skilled staff for the purpose. The timing and deployment of the staff would be according to the needs of the Centre.
15. The payment of sales tax and other taxes on the material shall be the responsibility of the contractor and to be included in the quoted prices.
16. The tenders submitting quotation would be deemed to have considered and accepted all the terms and conditions.
17. All safety precautions need to be taken by the agency for its own staff and staff of IUAC.
18. The staff of the contractor will enter the Institute campus with a proper Identity Card.
19. Contractor shall be responsible for the conduct and behaviour of his/her/its employees.
20. The Institute shall not be responsible for any compensation which may be required to be paid to the worker(s) of the contractor consequent on any injury/mishap.
21. The Security instructions/orders issued by the Institute from time to time shall be followed by the contractor and his employees.
22. The contract may be terminated by either side by giving two month's written notice.
23. The contract will be awarded initially for a period of one year. The contract may be renewed on year to year basis for a maximum period of 3 years, if the services provided are found to be satisfactory.
24. All the chemicals used for different services shall conform to WHO or governing I.S. Codes or as per Indian regulations / approved under the relevant act. If required, the chemical emulsion prepared shall be got tested from the recognized laboratory to meet our specification and should produce the test result from time to time.
- 25. Care should be taken to ensure that the treatment does not damage electronic instruments, fittings etc. in which case the entire responsibility shall lie with the contractor.**
26. Unless specifically instructed the treatment shall be carried out preferably after office hours, Saturdays, Sundays and on holidays.
27. The said campus of IUAC should be protected by spraying good quality biodegradable or eco-friendly standard insecticides and pesticides as approved by ISI at prescribed concentrations. The chemical used should meet all minimum standards as far as safety and health hazard is concerned.
- 28. List of approved makes for Pesticides/Insecticides/anti-termite etc:
Bayer/Hi-Care/Du-Pont/Pidilite.**
29. Successful bidder has to use only approved make of chemicals for all the works to be carried out at IUAC.

Technical Bid (Part-A)

1. In this bid, the bidder should submit his company profile, organizational set up, credentials, manpower details, copies of work orders successfully executed during last three years, copy of Income-tax clearance certificate and earnest money deposit. The Technical details should be submitted in the proforma at **Annexure-I**.
2. No deviations in respect of NIT conditions are acceptable. The bidders are required to attach entire NIT (except for the price bid part) duly signed & stamped as a token of acceptance to the NIT conditions with this bid.
3. Site visit certificate to be attached duly signed as attached.

NOTE: NSIC/MSME EXCEMPTION FROM EMD:

Units registered with NSIC, MSME are exempted from payment of EMD, subjected to:

- The unit being registered with NSIC/MSME for the items tendered.
- Self attested copy of valid NSIC/MSME registration certificate is enclosed.
- Photocopy of application for registration at NSIC/MSME or for renewal will not be acceptable.
- Such offers will be treated as offers received without EMD.

SECTION-IV

FINANCIAL BID (PART-B)

1. In this bid, the bidder is required to quote prices as per Annexure – II (Price Bid). All rates should be written clearly without any over-writing and duly signed and stamped. - to be filled online
2. The bidders are advised to quote their rates for each item as per the Price Bid Form. No payment other than as specified in the price schedule for each item and which has been accepted by the party, shall be payable to the successful bidder.
3. The Centre does not bind itself to accept the lowest or any other tender. The Centre reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to the award of contract without assigning any reason, whatsoever and without thereto, incurring any liability to the affected bidder or bidders on the grounds of the Centre action.
4. **RATES ALL INCLUSIVE**: Rates quoted by contractor will be all-inclusive i.e. they will include the cost of materials, labour, tools, equipment, cartage, all types of taxes (including GST) and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be paid to the Contractor.
5. **ESCALATION**: No escalation over the quoted rates will be paid for the entire period of execution of work including period of extension granted, if any, due to whatsoever reasons.

All tendered rates shall be inclusive of all taxes and levies payable under respective statutes. However, pursuant to the Constitution (46th Amendment Act, 1982), if any further tax or levy is imposed by Statute, after the last stipulated date for the receipt of tender including extensions if any and the contractor there upon necessarily and properly pays such taxes/levies, the said amount so paid by the contractor shall be reimbursed by IUAC.

6. **BILLS**:

Payment will be made on quarterly basis for the item no.1 of the price schedule. For other items payment will be made after completion of the work.

Price comparison will be done based on the rates quoted for all the items mentioned in the price schedule.

TECHNICAL BID (PART-A)

1. The Company:
 - a) Name :
 - b) Regd. Address:
 - c)Address of Office at Delhi/NCR:
 - d) Contact Person's:
 - i)Name & Designation:
 - ii)Tel No. Land line/Mobile:
 - iii)Email ID:
2. Type of Firm :
(Partnership/Private/Public Ltd./NGO/PSU etc)
3. PAN Number:
(Please enclose self attested photocopy)
4. TIN Number:
(Please enclose attested photocopy)
5. Goods & Service Tax Reg. Number:
(Please enclose self attested photocopy)
6. Annual Turnover for the last 5 financial years:
2018-19
2017-18
2016-17
2015-16
2014-15
(Please enclose copies of attested audited balance sheet and P&L account)

7. Experience of similar work in the field during the last five financial years:

Name of organization	Value of contract	Period of contract

Please submit the copies of documentary evidence such as work order and corresponding satisfactory job completion certificates from clients specifying value and period of work order.

8. Infrastructure details:

Workforce (Nos):

Tools/machines :

9. Earnest Money Details :

FINANCIAL BID (PART-B)

S.NO.	WORK DESCRIPTION	UNIT	QUANTITY Sq.Mtrs.	UNIT RATE per Sq.Mtr.	AMOUNT (in Rupees)
01	General Pest Control, rodent control, insects, termites etc. as per scope of work given in S.No. i to iv including cost of material, manpower, tools & plants and also including all taxes levies .(Approx Area:27234Sq.Mtrs)	Sq.Mtr	27234 Sq. Mtrs. Per month (326808 Sq.Mtrs for 12 months)		
02	Fogging in open area for anti larva treatment as per scope of work given in S.No. v including cost of material ,manpower ,tools & plants and also including all taxes,levies etc .(Approx Area:85170Sq.Mtrs)	Sq.Mtr.	85170 Sq.Mtr. per quarter (340680 Sq.Mtrs. for four quarters)		
03	Providing, diluting & injecting chemical emulsion for post constructional anti termite treatment at points of contact of wood work/floor by chemical emulsion Chlorpyriphos / Lindane (in oil or kerosene based solution) @ 0.5 ltrs. Per hole by drilling 6 mm holes at downward angle of 45 degree at 150 mm centre to centre and sealing the same. (at specified location and area)	R.M.	1500		
04	Providing, diluting & injecting chemical emulsion for post constructional anti termite treatment:Along external wall below concrete or masonry apron using chemical emulsion @ 2.25 ltrs. Per linear meter including plugging holes etc.;With Chlorpyriphos / Lindane E.C.20% with 1% concentration by making 150mm deep hole of size 12mm dia at a min. distance of 500mm (at specified location and area)	R.M.	450		
05	Providing 2 coats of wood preservative-cum-termination over wooden fixtures/boards	Sq.Mtr.	500		
				Total	

ANNEXURE-III

(This certificate shall be uploaded duly signed & stamped with Technical Bid (Part-A).

Certificate/ Undertaking for Site Visit

This is to certify that we have visited the site for “**COMPREHENSIVE AMC FOR GENERAL PEST CONTROL, RODENT CONTROL AND ANTI-TERMITE TREATMENT**” at IUAC Campus on and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site condition.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

(Signature & Seal of Bidder)

Name:.....

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To
The Administrative Officer (S&P)
Inter-University Accelerator Centre
Aruna Asaf Ali Marg
New Delhi-110 067

Sub: Acceptance of Terms & Conditions of Tender

Tender Reference No: **IUAC/NIT/04/KM/2020-21/**

Dated: 06/06/2020

Name of Tender / Work: **“COMPREHENSIVE AMC FOR GENERAL PEST CONTROL,
RODENT CONTROL AND ANTI-TERMITE TREATMENT” at
IUAC Campus.**

Dear Sir,

1. We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely: as per your advertisement, given in the above mentioned website(s).
2. We hereby certify that we have read the entire terms and conditions of the tender documents from Page No.01 to 15 (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sector undertaking.
6. We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Signature of the Bidder, with
Official Seal