

**अंतर-विश्वविद्यालय त्वरक केंद्र**  
**INTER-UNIVERSITY ACCELERATOR CENTRE**  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त निकाय)  
(An Autonomous Centre of UGC)  
अरुणा आसफ अली मार्ग, नई दिल्ली-110067  
Aruna Asaf Ali Marg, New Delhi - 110067

**ई-निविदा आमंत्रण सूचना/ NOTICE INVITING E-TENDER**

निविदा संख्या: IUAC/NIT/06/BBC/2023-24  
Tender Number: IUAC/NIT/06/BBC/2023-24

दिनांक: 10<sup>th</sup> जुलाई, 2023  
Dated: 10<sup>th</sup> July, 2023

अंतर-विश्वविद्यालय त्वरक केंद्र (आई.यू.ए.सी.) पात्र/अनुभवी पार्टियों से दो बोली प्रणाली नामतः तकनीकी और वित्तीय बोली के तहत ई-प्रोक्योरमेंट पोर्टल के माध्यम से निदेशक, अंतर-विश्वविद्यालय त्वरक केंद्र, नई दिल्ली की ओर से दर अनुबंध के आधार पर एक वर्ष की अवधि, जो दो वर्षों के विस्तारणीय हो सकती है, के लिए हीलियम गैस की कार्य/आपूर्ति हेतु ऑनलाइन बोलिया आमंत्रित करता है।

Inter - University Accelerator Centre (IUAC) invites online bids on behalf of the Director IUAC, New Delhi through e-procurement Portal under two bid system, viz., Technical and Financial bids, from eligible / experienced parties for the work/supply of Helium Gas on rate contract basis for a period of initially for one year which may be extended by two more years.

निविदा दस्तावेज, सेंट्रल पब्लिक प्रोक्योरमेंट (सीपीपी) पोर्टल <https://eprocure.gov.in/eprocure/app> से मुफ्त में डाउनलोड किए जा सकते हैं। इच्छुक बोलीदाता, जिन्होंने ई-प्रोक्योरमेंट पोर्टल में नामांकन/पंजीकरण नहीं किया है, उन्हें भाग लेने से पहले <https://eprocure.gov.in/eprocure/app> वेबसाइट के माध्यम से नामांकन/पंजीकरण करना होगा। बोलियां केवल <https://eprocure.gov.in/eprocure/app> वेबसाइट पर ऑनलाइन जमा करनी होगी। निविदाकारों/ठेकेदारों/बोलीदाताओं को सलाह दी जाती है कि वे ई-प्रोक्योरमेंट पोर्टल में दिए गए निर्देशों का पालन करें। बोली दस्तावेजों को 100 डी.पी.आई. में ब्लैक एंड व्हाइट स्कैन करें, जो स्कैन किए गए दस्तावेजों के आकार को कम करने में मदद करता है।

Tender Documents may be downloaded from Central Public Procurement (CPP) Portal free of cost <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled/registered in e-procurement portal should enroll/register before participating through the website <https://eprocure.gov.in/eprocure/app>. Bids should be submitted online only at website: <https://eprocure.gov.in/eprocure/app>. Tenderers / Contractors / Bidders are advised to follow the instructions provided in the e-procurement portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

केवल ई-प्रोक्योरमेंट पोर्टल के माध्यम से प्राप्त बोलियों को ही खोला जाएगा। जो बोलियाँ उत्पादों/वस्तुओं के कार्य/आपूर्ति के वांछित प्रयोजनों को संपूर्ण रूप से पूर्ण करने में अक्षम होगी, उन बोलियों को अस्वीकार कर दिया जाएगा और केवल पूर्ण बोलियों पर विचार किया जाएगा। अंतर-विश्वविद्यालय त्वरक केंद्र के पास बिना कोई कारण बताए किसी भी/सभी निविदाओं को आंशिक/पूर्ण रूप से स्वीकार/अस्वीकार करने का अधिकार सुरक्षित है और इस संबंध में आईयूएसी का निर्णय सभी बोलीदाताओं के लिए बाध्यकारी होगा।

Only bids received through e-procurement portal will be considered for opening. Bids not covering full scope of work/supply of the products/goods will be rejected and only complete bids will be considered. IUAC reserves the right to accept / reject any / all tenders in part / full without assigning any reasons whatsoever, and the decision of IUAC in this regard will be binding on all the bidders.

ई.एम.डी. का भुगतान करने के लिए बोलीदाता को "ऑनलाइन" भुगतान विकल्प का चयन करना होगा, जो <https://services.sabpaisa.in/pages/iuac.html> लिंक पर जाकर लागू होगा। बयाना राशि ऑनलाइन भुगतान के रूप में होगी और इसे बोली खोलने से पहले जमा किया जाना चाहिए। एम.एस.एम.ई./एन.एस.आई.सी. में पंजीकृत बोलीदाताओं को ई.एम.डी. के भुगतान से छूट दी गई है। एम.एस.एम.ई./एन.एस.आई.सी.(निविदा की गई वस्तु/कार्य के लिए पंजीकृत इकाई) से पंजीकृत निविदाकारों को तकनीकी बोली के साथ वैध पंजीकरण प्रमाणपत्र की प्रति <https://eprocure.gov.in/eprocure/app> वेबसाइट पर अपलोड करनी होगी।

Bidder has to select the payment option as “online” to pay the EMD as applicable by going to the link <https://services.sabpaisa.in/pages/iuac.html> . The Earnest Money Deposit shall be in the form of online payment and it should be deposited before the bid opening. Bidders registered with MSME/ NSIC are exempted from payments of EMD. However, they have to submit Bid Security Declaration Form. Tenderers registered with MSME/NSIC (the unit being registered for the item/work tendered) are required to upload copy of valid registration certificate in the website <https://eprocure.gov.in/eprocure/app> along with technical bid.

बोलीदाताओं को इस बात को विशेष ध्यान में रखने की सलाह दी जाती है कि वे अनिवार्य रूप से उपलब्ध कराए गए प्रारूप में ही अपनी वित्तीय बोलियां जमा करें और कोई अन्य प्रारूप स्वीकार्य नहीं होगा। यदि मूल्य बोली निविदा दस्तावेज के साथ मानक .XLS BOQ प्रारूप के रूप में दी गई है, तो इसे ही डाउनलोड करना होगा और प्रारूप को संशोधित किए बिना ऑनलाइन भरना और जमा करना होगा। यदि बोलीदाता द्वारा BOQ फाइल को संशोधित पाया जाता है, तो बोली को अस्वीकार कर दिया जाएगा।

Bidders are advised to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard .XLS BOQ Format with the tender document, then the same is to be downloaded and to be filled and submitted online without modifying the format. **If the BOQ file is found to be modified by the bidder, the bid will be rejected.**

उपरोक्त निविदा के संबंध में कोई भी शुद्धिपत्र/संशोधन केवल <https://eprocure.gov.in> और [www.iuac.res.in](http://www.iuac.res.in) वेबसाइट पर जारी किया जाएगा। बोलीदाता, अपनी बोली जमा करने से पहले निविदा दस्तावेज से संबंधित, प्रकाशित होने वाले किसी भी शुद्धिपत्र की जानकारी रखें। निदेशक, अंतर-विश्वविद्यालय त्वरक केंद्र के पास बिना कोई कारण बताए किसी भी/सभी निविदाओं को आंशिक/पूर्ण रूप से स्वीकार/अस्वीकार करने का अधिकार सुरक्षित है।

Any Corrigendum / Amendments in respect of above tender shall be issued on website <https://eprocure.gov.in> and [www.iuac.res.in](http://www.iuac.res.in) only. Bidders should take into account any corrigendum published on the tender document before submitting their bids. The Director, IUAC reserves the right to accept/reject any/all tenders in part/full without assigning any reasons thereof.

## E - TENDER DOCUMENT

कार्य/ आपूर्ति का नाम Name of Work / Supply	दर अनुबंध के आधार पर एक वर्ष की अवधि, जोकि दो वर्षों के लिए विस्तारणीय है, के लिए गैस आपूर्ति Supply of Helium Gases on rate contract basis for a period of one year which may be extended for two more years.
अनुबंध संख्या Tender Number	<b>IUAC/NIT/ 06/BBC/2023-24</b>
अनुमादित निविदा मूल्य/ Tender Value / Estimate only	<b>800000/-</b>
बयाना राशि/ Earnest Money Deposit	Rs. 16,000/- (Sixteen Thousand)
निष्पादन सुरक्षा जमा राशि/ Performance Security	10 % of Order Value
निविदा दस्तावेज शुल्क/ Tender Document Fee	शून्य NIL
बोली जमा करने की समाप्ति तिथि और समय (भाग-ए एवं भाग-बी) Bid Submission End Date and Time (Part - A and Part - B )	01/08/2023 अपराह 03:00 बजे 01/08/2023 at 03:00 P.M.
तकनीकी बोली खुलने की तिथि भाग-ए Technical Bid Opening Date ( Part - A )	02/08/2023 अपराह 03:30 बजे 02/08/2023 at 03:30 P.M.
मूल्य बोली खुलने की तिथि भाग-बी Price Bid Opening Date ( Part - B )	तकनीकी रूप से योग्य समझे गए बोलीदाताओं को बाद में सूचित किया जाएगा To be intimated later on to the technically qualified bidders
Contact Person	1.Administrative Officer (S&P) E-mail: <a href="mailto:iuacstores@gmail.com">iuacstores@gmail.com</a> 2. Mr.Bipin Bihari Choudhary E-mail: <a href="mailto:bipin.iuac@gmail.com">bipin.iuac@gmail.com</a>

## **TENDER FORM**

To

The Director  
IUAC,  
Aruna Asaf Ali Marg,  
New Delhi 110067

Dear Sir,

I/We have read and examined the following Tender Documents relating to the supply of Gases on rate contract basis for a period of one year which may be extended for two more years on same terms and conditions on mutually agreeable basis at the site IUAC Campus at Inter-University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi -110067

- Registration process on CPP portal for online bidding, searching for tender documents, preparation of bids, instruction for submission of bids & assistance to bidders
- Special Instructions to Bidders for Registration with Competent Authority
- General Terms & Conditions of Contract
- Special Terms and conditions of Contract
- Annexures
- Price Bid

I/We hereby offer to execute the work complete in all respects specified in the underwritten Memorandum within the time specified therein, at the rates specified in the Price Bid and in accordance with the specifications and instruction in writing referred to in the condition of tender.

**Bidders Signature and Seal**

## **INSTRUCTIONS TO BIDDERS**

### **REGISTRATION PROCESS ON CPP PORTAL FOR ONLINE BIDDING**

- 1** Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrolment**” on the CPP Portal which is free of charge.  
**Bidder who registered already may skip the registration process and login to site through their user ID/Password**
- 2** As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3** Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4** Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra/ Nic etc.), with their profile.
- 5** Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6** Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

- 1** There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2** Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3** The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS**

- 1** Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 2** Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender

document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

- 3 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Certificate etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: Bidder should take into account any corrigendum published on the tender document before submitting their bids.

### **INSTRUCTIONS FOR SUBMISSION OF BIDS**

1. The tender documents are available on our website [www.iuac.res.in](http://www.iuac.res.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in).
2. Tender documents may be downloaded from IUAC’s website [www.iuac.res.in](http://www.iuac.res.in) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in the tender document.
3. The tender shall be submitted online in two parts, viz., Technical bid and Financial (price Bid) bid.
4. The offers submitted by hand/Post/Fax/email shall not be considered. No correspondence will be entertained in this matter.
5. All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature and content of the documents before uploading.
6. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
7. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
8. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
9. Bidders are requested to note that they should necessarily submit their financial (price Bid) bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the

tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to

download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details

have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ

file is found to be modified by the bidder, the bid will be rejected.

10. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for

referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should

follow this time during bid submission.

11. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

12. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

13. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

14. The bid summary has to be printed and kept as an acknowledgment of the submission of the bid. This acknowledgment may be used as an entry pass for any bid opening meetings.

15. Not more than one tender shall be submitted by one contractor or contractors having business relationship.

Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

16. The bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.

17. Bids will be opened as per date/time as mentioned in the **Tender Document**. After online opening and evaluation of technical bids, the results of their qualification as well Price-Bid opening will be intimated.

18. Submission of a tender by a tenderer implies that he has read all the stipulations contained in this tender document and has acquainted him of the nature, scope and specifications of the items to be followed.

19. The tenderer shall submit all documents after duly filling the same in all respects. Tenders which are found to be vague or incomplete shall be rejected summarily.

20. Tenders shall be submitted ON-LINE, it shall be signed by one who has been authorized by the board of director /director / manufacture/ firm owner /their authorized agents through a resolution/ authority letter. Copy of the resolution/ authority letter in favor of the person signing must accompany the tender.

21. Tenders containing erasures and alterations of the tender documents are liable to be rejected unless these are authenticated by the person signing the Tender Documents.

**22. Code of Integrity for Public Procurement**

IUAC requires that the bidders, suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

Sr. No.	Term	Meaning
(a)	<b>Corrupt practice</b>	The offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.
(b)	<b>Fraudulent practice</b>	a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract.
(c)	<b>Collusive practice</b>	means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive levels.
(d)	<b>Coercive practice</b>	means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
(e)	<b>Anti-competitive practice</b>	any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels
(f)	<b>Conflict of interest</b>	participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain
(g)	<b>Obstructive Practice</b>	materially impede the purchaser's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser's Entity's rights of audit or access to information.

## **ASSISTANCE TO BIDDERS**

### **1. More information useful for submitting online bids on the CPP Portal may be obtained at:**

<https://eprocure.gov.in/eprocure/app>.

2. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

3. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232, 91-7878007972 and 91-7878007973.

**(Seal & Signature of bidder)**

**SPECIAL INSTRUCTIONS TO BIDDERS FOR REGISTRATION  
WITH COMPETENT AUTHORITY**

**Bidders Registration**

- 1) Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).
- 2) **“Bidder”** for the purpose of this tender (including) the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several person, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated here in before, including any agency, branch or office controlled by such person, participating in a procurement process.
- 3) **“Bidder from a country which shares a land border with India”** for the purpose of this tender means:
  - a) An entity incorporated, established or registered in such a country; or
  - b) A subsidiary of an entity incorporated, established or registered in such a country; or
  - c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d) An entity whose beneficial owner is situated in such a country; or
  - e) An Indian (or other) agent of such an entity; or
  - f) A natural person who is a citizen of such a country; or
  - g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- 4) **“The Beneficial owner”** for the purpose of (3) above will be as under:
  - i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation:-

    - a) “Controlling ownership interest” means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
    - b) “Control” shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
  - ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  - iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
  - iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

v) In case of a trust, the identification of beneficial owner(s) shall including identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

5) “Agent” for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons.

### **Sub-contracting in works contracts**

6) In works contracts, including turnkey contracts, contractors shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

**\*Please note that the bidders shall provide the mandatory Certificates in the following formats on their registered Company's letter heads:**

### **Certificate for Tenders involving procurement**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

### **Certificate for Tenders for Works involving possibility of subcontracting**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

### **Certificate by Bidders in the cases of specified TOT**

“I have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. I certify that this bidder does not have any ToT arrangement requiring registration with the competent authority.”

**OR**

“I have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. I certify that this bidder has valid registration to participate in this procurement.”

**Bidders’s Signature and seal**

## GENERAL TERMS AND CONDITIONS OF CONTRACT

1. **Submission of Tender:** Tenders should be uploaded on CPP portal in two parts separately, i.e. **"Technical Bid" (Part-A) and "Price Bid / BOQ" (Part-B)**. No other mode of submission will be accepted.

**Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: [www.iuac.res.in](http://www.iuac.res.in). Therefore bidders are advised to keep visiting our website.**

### 2. Technical Bid ( Part - A ) :

#### Prequalification of the bidder

In this bid, the bidder should upload the scan copies of the following essential documents to qualify the technical bid (Pre-qualification Criteria) for the said item:

1. Tender Acceptance Letter (written on company letter head, duly signed and stamped.) as per format provide in **Annexure B**, as a token of acceptance of the NIT conditions, with this bid.
2. Profile of the Tenderer as per **Annexure C**.
3. Proof of Earnest Money Deposit & MSME have to submit Bid Securing Declaration in lieu of EMD/Bid Security as per **Annexure G**.
4. Code of Integrity & Conflict of Interest undertaking on letter head as per **Annexure D**.
5. Undertaking by the bidder as per **Annexure F**.
6. Check list for pre-qualification Bid as per **Annexure H**.
7. Certificate/ Undertaking for site visit (if applicable) as per **Annexure E**.
8. Performance statement as per **Annexure-I**
9. Authorized Distribution Certificate with a valid authorization from the OEM / undertaking on letter head about authorized distributorship for the tendered items in India should be provided.
10. Copies of the work orders and completion certificates of at least one supply order of value not less than than 80% of the estimated value Rs 6,40,000/- (Rupees Six lacs, forty thousand only) or two copy of order value each of 50% of the estimated value Rs 4,00,000/- (Rupees Four Lacs) or three copies of order value each of 40% of the estimated value Rs 3,20,000/- (Rupees three Lacs, twenty thousands) for the supply of similar kind of items to reputed organizations, Govt. Dept.(Central/State), PSU & Autonomous bodies/Universities in India in the last 3 years.
11. Scope of work as per **Annexure A** of this NIT.
12. The bidder should not be blacklisted by any Government, or Government Department, whether in the Central/State/District levels across India. An undertaking in this regard as per Annexure-B should be enclosed with the Technical Bid.
13. Copies of previous three financial years (2019-20, 2020-21 & 2021-22) Income Tax Return (ITR).
14. Average annual turnover during the last three financial years ending 31st March, 2022[2019-20, 2020-21 & 2021-22] shall be at least Rs 30.00 lakhs. Duly audited financial statement/balance sheet/certified by CA to be submitted as supporting documents.
15. Self- attested copies of GST registration and PAN number.

**Technical bids which are not confirming to the technical specifications will be disqualified.**

**(ii) Price Bid (Part-B):**

In this bid, the bidder is required to quote his item rates in the BOQ formed in accordance with the scope of work, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, and all applicable Govt. Duties, **excluding GST (payable separately as/if applicable)**, levies & taxes, transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor.

Further, nothing extra in rates will be considered due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to be considered them as zero and accepted. No further compensation on that item can be considered later. The bidders should quote unconditional rates.

**2. A. Opening and Evaluation of E-Bids:**

a. The E-bids shall be opened on-line. The price bid of only technically qualified bidders/tenderers will be opened.

b. In case, the day of bid opening is declared a holiday by the government, the E-bids will be opened on the next working day at the same time. No separate intimation shall be sent to the bidders in this regard.

c. Since E-bid is an online process; the E-bid opening or any other process may be delayed due to any technical/server issue. If any such issue arises, this will not be tantamount to process delay and IUAC will not be responsible for the same.

d. On opening of bids online, accepting the bid would not mean that the firm is technically or financially qualified.

**B. Clarification of Bids and shortfall documents**

(a) During the evaluation of Techno commercial or Financial Bids, Indentor on behalf of IUAC may, at its discretion, but without any obligation to do so, ask Bidder to clarify its bid by a specified date. Bidder should answer the clarification within that specified date (or, if not specified, 7 days from the date of receipt of such request). The request for clarification shall be submitted in writing or electronically and no change in prices or substance of the bid shall be sought, offered or permitted that may grant any undue advantage to such bidder.

(b) IUAC reserves its right to, but without any obligation to do so, to seek any shortfall information / documents only in case of historical documents which pre-existed at the time of the tender opening, and which have not undergone changes since then and does not grant any undue advantage to any bidder.

**3. Earnest Money Deposit:**

EMD @ 2% of total estimated value Rs 16000/- (Rupees sixteen thousand only) is payable by the bidder. Bidder has to select the payment option as “**online**” to pay the EMD as applicable by going to the link <https://services.sabpaisa.in/pages/iuac.html>. The Earnest Money Deposit shall be in the form of online payment and it should be deposited before the bid opening. Bid Security shall be refunded to the un-successful bidders on award of contract and to successful bidders on receipt of Performance Security.

EMD is the mandatory requirement however the MSMEs/NSIC registered with Government Agencies are exempted from payment of Earnest Money Deposit (EMD) and are required to submit Bid Security Declaration form subject to conditions given below: -

- i) MSMEs participating in the tender must submit valid & authorized copy of certificate of registration. The MSME's Bidder to note and ensure that nature of services and goods/items manufactured mentioned in MSME's certificate matches with the nature of the services and goods /items to be supplied as per Tender.
- ii) The registration certificate issued by agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
- iii) The MSMEs who have applied for registration or renewal of registration with any of the authorized agencies / bodies but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.

4. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of Price bid. No tenderer can withdraw/or modify his tender or revoke the same within the said period of 90 days. If a tenderer on his own withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within a period of aforesaid 90 days his performance security deposit shall stand forfeited and action will be taken as per rule. The validity of accepted rates is extendable for a period of 180 days from the date of issue of Award Letter, with mutual consent of both the parties.

5. **Duration of the Rate Contract:**

The annual rate contract will be awarded initially for a period of one year with a provision of two extensions (One year each) on same rates, terms and conditions, subject to satisfactory performance and mutual consent. The contract time shall be reckoned from the date of issue of letter of acceptance or the specific date indicated in the letter of acceptance.

6. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.

7. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.

8. **Performance Security:** The successful bidder shall be required to deposit 10% Performance Security Deposit of order value in the form of bank guarantee/e-bank guarantee/FDR valid for a 1st year of the rate contract period plus two months (14 months) within 15 days from the issue of LOI/Purchase Order. If the bidder fails to submit the same, LOI/PO shall stand cancelled automatically. In case of extension(s), the bidder is required to deposit fresh Performance Security Deposit.

9. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of IUAC before quoting his rates. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not and no compensation or otherwise of any charges incurred or to be incurred consequent on any misunderstanding or otherwise shall be admissible. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work. ( The bidder should signed undertaking as per Annexure –E enclosed in tender )

10. **Correspondence:** All the correspondence in respect of contractual obligations shall be made to A.O. (S&P), / Mr.B B Choudhary, IUAC, Aruna Asaf Ali Marg, New Delhi-110067.

**11. Terms of Payment:** The payment shall be made on timely submission of the bills in proper format by the contractor after due certification by the IUAC personnel responsible for supervision of the work. TDS and other Statutory deductions will be applicable for every payment.

**12. Penalty:** The supplier must ensure the supply of gases within ten days from the date of written communication. If the supplier fails to supply Gases as per BOQ /written communication within stipulated time for the uninterrupted operation of the ongoing experiments as per the scope of work or if the quality of Gases are not as per the approved/required norms, a penalty of 1 % per day of the total sum of the bill will be levied on the new supplies of bill. If the supplies are delayed more than three times per year, the entire performance security will be forfeited. This amount will be in addition to the penalty.

**13. Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. IUAC will not be a party at any stage in any of the disputes relating to the above. In case, IUAC has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.

Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution.

**14. Rules governing the Contractor's employees working in the IUAC Premises:**

Contractor will take due permission for entry of all his workmen in IUAC. No unauthorized person will be allowed to work inside IUAC campus. The contractor's employees working inside the IUAC campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the IUAC property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.

**15. Force Majeure:**

The right of the contractor/supplier to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the control and without the fault or negligence of the contractor/supplier, including not limited to acts of God, Pandemic, or of the public enemy, restraints of a sovereign state, firms, wars, fires, epidemics, quarantine restrictions, floods, unusually severe weather. If a Force Majeure situation arises, the supplier/contractor shall promptly notify along with the justification/reasons well in advance to the Director IUAC for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the IUAC, Director will be final and binding on the supplier/contractor.

**16. Jurisdiction:**

Notwithstanding any other courts having jurisdiction to decide the questions forming subject matter of a suit any and all actions and proceedings arising out of or relative to this contract (including any arbitration in terms thereof) shall lie only in the court of competent Civil jurisdiction in this behalf at New Delhi., where this contract is to be signed on behalf of and only the said court shall have jurisdiction to try any such actions and/or proceedings to the exclusion of all other courts.

**17. Tender liable to rejection:**

1. The Director, IUAC reserves the right to accept/reject any/all tenders in part/full without assigning any reasons thereof.
2. Tenders which do not fulfill all or any of the conditions laid down in this notice, or contain

conditions not covered and / or not contemplated by the Conditions of tender document and/or expressly prohibited therein or stipulate additional/alternative conditions shall be liable to be rejected and his earnest money will be forfeited. Tenders shall also be liable for rejection on any of the following grounds:-

- i. Tenders containing remarks uncalled for.
- ii. Conditional tenders
- iii. Tenders not submitted on prescribed Proforma.
- iv. Tenders submitted late
- v. Tenders with NIL consideration
- vi. Not submitted required documents as per tender

**18. IUAC not to assign any reason for rejection of tender:**

Director, IUAC hold absolute discretion to accept or reject the lowest or any other tender without assigning any reason. No claim on this account shall be entertained.

**19. Amendment in tender documents:**

IUAC reserve the right to revise or amend the Bid Documents up to the date prior to the date notified for opening of the tenders and also the right to postpone the date of submission and opening of tenders without assigning any reason, whatsoever.

**20.** IUAC will not pay any expense, whatsoever incurred by tenderer for the preparation and submission of tenders.

**21.** IUAC does not bind itself to accept the lowest or any tender and reserves the right to reject any of all tenders without assigning any reason.

**22.** The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the IUAC.

**23. Termination for Insolvency**

IUAC may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser.

**24. IUAC also reserves the right to change the quantities of the units while issuing the letter of award of work.**

## SPECIAL TERMS AND CONDITIONS OF CONTRACT /WORK

### **1. CARRYING OUT OF WORK**

All the work shall be carried out in accordance strictly as per the specifications given in the tender to the total satisfaction of the Institute

### **2. SUPPLIER'S RESPONSIBILITY FOR THE MANNER OF EXECUTION OF WORKS**

The supplier shall be solely responsible for the manner and the method of executing the work. The work shall be subject to the approval of IUAC from time to time for purposes of determination of the question whether the work is executed by the supplier in accordance with the contract.

### **3. SPECIFICATIONS:**

During execution of work, the supplier should follow all standard norms of safety measures/precautions as per relevant codes to avoid accidents/damages to man, machines and buildings, at his own cost. If specifications for an item of work are not covered as per approved Specifications of tender, the same shall be decided by the Institute and shall be binding on the supplier.

### **4. AGENCY'S RISKS**

All risks of loss of a or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the contract other than the excepted risks are the responsibility of the contractor.

### **5. ACTION AND COMPENSATION PAYABLE IN CASE OF BAD WORK:**

If it shall appear to IUAC, or our representatives, that any work has been executed with unsound, imperfect or unskillful workmanship **then the contractor shall be liable to pay compensation**

If during the execution of works, any damage is caused to IUAC property by contractor's workers, contractor will duly make good the loss. IUAC has the right to make suitable deduction from supplier's bills along with penalty, if supplier fails to make good the loss.

No material belonging to the supplier whether consumable or non-consumable should be brought inside the IUAC campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre. Material delivery challans duly entered at the main gate shall to be submitted. It shall always prevail, unless otherwise specifically stated, that the entire provisions of Tender document been opened upon and accepted for compliance by the supplier without any reservation.

6. If during the execution of works, any damage is caused to IUAC property by supplier's workers, supplier will duly make good the loss. IUAC has the right to make suitable deduction from supplier's bills along with penalty, if supplier fails to make good the loss.

7. During execution of work, the supplier should follow all standard norms of safety measures/precautions as per relevant codes to avoid accidents/damages to man, machines and buildings, at his own cost. Supplier will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.

**Seal & Signature of bidder**

## **Annexure-A**

### **Scope of work for the Supply of Gases on Annual Rate Contract Basis**

1. The gas shall be refilled @ 140 bar minimum in 47-50 litre water capacity cylinders provided by IUAC.
2. The quantity mentioned in 'TABLE1: BOQ for helium gas' is the total annual required estimated quantity. The same was the requirement of the centre for the Year 2023-2024. The consolidated Purchase order for the quantity mentioned in BOQ will be placed initially. However the gases shall be delivered in small lots of 5 (five only) or more cylinders as per requirement and when the cylinders are empty. However, efforts will be made to procure the cylinders in bigger lots to minimize the transportation cost.
3. The successful bidder shall collect the empty cylinders within 24 hours of intimation by IUAC on email and filled same cylinders shall be returned to IUAC within 10 days.
4. Empty cylinders shall be taken after gate pass for the same is issued by IUAC and signed by both the parties. Bidder shall give the empty cylinder receipt against each cylinder. Filled cylinders shall be returned along with proper bidder's challan after entry made in register at IUAC gate.
5. IUAC may ask for the gas purity certification / test from third party from time to time. The cost for same shall be borne by the successful bidder.
6. The prices shall be quoted for each filled cylinder. The prices shall be inclusive of charges for gas, cylinder processing, loading / unloading, handling charges, labour, to and fro transportation charges etc. Charges including overheads for Hydrotesting/cylinder, changing of the valve seals, changing of valves (if required), and re-painting of cylinders (if required) with proper color code shall be quoted separately.
7. The rates quoted shall be valid and firm for one year. No escalation in rates will be provided except changes in GST if any.
8. The rate contract shall be placed initially for one year. Same may be extended for successive years (maximum two years) on same rates, terms and conditions, if mutually agreed by both the parties.
9. Rates shall be quoted for all the items as per BOQ. Price Bids with Part filled BOQ shall be liable for rejection.
10. Any filled and supplied gas cylinder found to be leaking or impure from standard then they should be replaced within two days upon receipt of complaint from IUAC.
11. Quantity mentioned is estimated. Payment will be made on actual supplied quantity.

**Annexure - B**  
**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

Date:

To,  
The Director  
IUAC, New Delhi-67

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No: IUAC/NIT/**

**Name of Tender / Work: -**

Dear Sir,

I/ We have downloaded / read and examined the tender document(s) for the above mentioned Tender /Work from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

- I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
- I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
- I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
- I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**Annexure - C**

**PROFILE OF THE TENDERER**

(To be given on Company Letter Head)

**TENDER FOR SUPPLY OF Multichannel (8 Or More) Independent Delay and Width Control, Trigger / Delay Generator in Turn-Key Mode**

1. Name of the Firm / Organization :
2. Address :
3. Telephone No. / Mobile No. &  
Name of the Contact Person :
4. Fax No. :
5. E-mail ID :
6. Month and Year of establishment :
7. Name of proprietor / partners/director :
  
8. No. of years of experience in this field,  
with Reference, Certificates :
9. Annual Turnover during the last  
three years (Enclose copies of  
Audited Financial Statement duly  
certified by CA  
2019-20 :  
2020-21 :  
2021-22 :
10. Whether the firm is a Tax  
Assessee? If so, please give the  
details of PAN No. and copies  
of ITR files for the last three  
financial years :
11. GST Registration No. :
12. Name of the OEM and address :

**Signature of the Bidder & Seal**

**Annexure-D**  
**Format for declaration by the Bidder for Code of Integrity & conflict of interest (On the Letter Head of the Bidder)**

No: \_\_\_\_\_

Date \_\_\_\_\_

To,  
The Director IUAC  
New Delhi

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as in your Tender document and have no conflict of interest.

It is certified that we are not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids / Tender.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized  
Signatory)  
Company Seal

## **Annexure - E**

### **Certificate/ Undertaking (On company's letter head)**

This certificate shall be furnished duly signed & stamped with **Techno-commercial Bid**.

This is to certify that we have visited the site where supply of gases on rate contract basis initially for a period of one year which may be extended for two more years on mutually agreeable basis at Inter-University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi -110067 on ..... and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site conditions.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

**(Signature of the Bidder, with Official Seal)**

## Annexure-F

### (Undertaking on Company's Letterhead)

I / We (bidder) hereby give an undertaking that:

1. I / We have not been blacklisted / on holiday list / debarred during last three years by any Govt. Department/Govt. Autonomous Body/Institution, etc;
2. I/We do not have any dispute with any of the Govt. Departments/ Govt. Autonomous Bodies/Institutions, etc.;
3. I/We have never been certified as 'Unsatisfactory Performer' for the said services provided to the Govt. Departments/ Govt. Autonomous Bodies/ Institutions;
4. I/We have not submitted any fake/forged certificates/ documents and later, if any such 'Certificates/Documents' found to be fake/ forged or contains willful wrong/incorrect information, suitable legal actions may be initiated against me/us/agency and the agencies / bidders shall be debarred from tendering with the Institute.
5. I/We shall not withdraw my/our bid after opening of Technical Bid and if done so, the IUAC and the agencies / bidders shall be debarred from tendering with the Institute.

Seal and Signatures of the Authorized  
Person of the Agency

Name and designation of the  
Authorized Person of the Agency

Place:

Date:

**Annexure - G**  
**BID SECURING DECLARATION FORM**  
**TO BE SUBMITTED BY MSME ONLY ON COMPANY LETTER HEAD**

Tender/Bid No.:

Date:

To  
The Director  
Inter University Accelerator Centre (IUAC)  
New Delhi  
Dear Sir/Madam,

We, the undersigned, solemnly declare that:

We understand that, according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in lieu of Bid Security.

We unconditionally accept the condition of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in IUAC for a period of two years from the date of opening of this bid if we breach our obligation under the tender conditions, if, we,

1) withdraw/amend/impair/derogate, in any respect, from our bid, within the bid validity; or

2) being notified within the bid validity of the acceptance of our bid by IUAC

(i) fail or refuse to sign the contract, or (ii) failed or refused to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the tender documents.

We know that this Bid Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
  - a) of cancellation of the entire tender process or rejection of all bids or
  - b) of the name of successful bidder or
- 2) Forty-five days after the expiration of the bid validity or nay extension to it.

Signed:

Name:

Dated on \_\_\_\_\_ day of \_\_\_\_\_

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

**(Signature of the Bidder, with Official Seal)**

## Annexure-H

### **CHECK-LIST FOR PRE-QUALIFICATION BID FOR: Supply of Helium gas as per BOQ in Table-1 on Annual Rate Contract IUAC, Aruna Asaf Ali Marg, New Delhi-110067**

Sl. No.	Documents Provided	Page number
1.	Tender Acceptance Letter as given in Annexure-B	
2.	Profile of the tenderer as given in Annexure-C	
3.	Proof of submission of EMD	
4.	Undertaking on a letter head (as per format prescribed in Annexure-F) along with tender document.	
5.	Scope of work as per the details as given in Annexure A	
6.	Self-attested copy of the GSTIN & PAN card issued by the respective authorities.	
7.	Annual turnover of last three financial years (2019-2020, 2020-2021 & 2021-2022) duly certified by the Statutory Auditors. To support the claim provide a certificate of CA (No need to provide copies of balance sheet).	
8.	Copies of ITR filed for the last three financial years	
9.	Certificate - Bidder Not from/ from Country sharing Land border with India & Registration of Bidder with Competent Authority	
10.	Certificate – Bidder Not from/ from Country sharing Land border with India, Registration of Bidder with Competent Authority & not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority	
11.	OEM Authorization Certificate and Manufacturer’s Authorization form	
12.	Declaration for Code of Integrity and Conflict of Interest as given in Annexure-D	
13.	Site visit undertaking as given in Annexure-E	
14.	Self-attested copy of MSME/NSIC Registration Certificate and Bid Securing Declaration Form (Annexure G)	
15.	Any other documents asked in this tender	
16.	Supply certificate of similar kind of gases for last three years to any Govt institute within NCR Delhi along with satisfactory certificate and name of the contact person.	

**Signature of the Bidder**  
**(Name and Address of the Bidder)**  
Telephone No.

# Annexure-I

## Performance Statement

### Statement of Supplies During Last Three Years and Outstanding Current Orders

(To be submitted as part of Technical bid)

(on Company Letter-head)

Tender Document No. Tend No./ xxxx; Tender Title:

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

*Note to Bidders: Fill up this Form your past performance highlighting their qualification to supply relevant Goods. Statements and Documents to the Performance Statement may be mentioned/ attached here. The list below is indicative only. You may attach more documents as required to showcase your past performance. Add additional details not covered elsewhere in your bid in this regard.*

Order issued by	Order No. & Date	Qty ordered	Quantity supplied	Price at which supplied	The total value of the order	Status as on date----

.....  
(Signature with date)

.....  
(Name and designation)  
Duly authorized to sign bid for and on behalf of

.....  
.....  
[name & address of Bidder and seal of company]

**Part-B**

**PRICE BID**

(Price should be quoted in the standard BOQ format of this tender, Incomplete price bid will be rejected)

**Tender Inviting Authority:** INTER UNIVERSITY ACCELERATOR CENTRE

**Name of Work/Supply:** Supply of Helium Gas as per BOQ in table-1 on Annual Rate contract basis for a period of one year which may be extended for two more years(1+) on same terms and conditions on mutually agreeable basis.

S.N.	Item / Work Description	Qty	Unit Price(per Cylinder)	GST	Total Price
1	Refilling of He Gas in gas cylinder of (Water capacity of ~ 47Lts.), Grade-I, Purity - 99.999% and Filling pressure 140kg-150kg	30			
2	Repainting of Gas Cylinder, Water Capacity ~47 liters with proper color code (if required)	30			
3	Hydro testing of above size cylinders (If required)	30			
4	Change of valves or valve seals (if required)	01			
	Total				

**(Signature of the Bidder, with Official Seal)**

**TABLE: 1 BOQ FOR Helium Gases**

S.N.	Item / Work Description	Qty	Unit Price	GST	Total Price
1	Refilling of He Gas in gas cylinder of (Water capacity of ~ 47Lts.), Grade-I, Purity - 99.999% and Filling pressure 140kg-150kg	30			
2	Repainting of Gas Cylinder, Water Capacity~47 Liters with proper color code (If required)	30			
3	Hydro testing of above size cylinders (If required)	30			
4	Change of valves or valve seals (if required)	01			
	Total				

**Invoice towards each supply shall be accompanied by ‘RTGS/NEFT detail form’ for payment. All papers related to payment shall be sent in original. If the source of supply is from different locations, their addresses are to be mentioned specifically and no extra charges will be applicable.**

**(Seal & Signature of bidder)**