INTER – UNIVERSITY ACCELERATOR CENTRE

(*An autonomous centre of University Grant Commission*)
Aruna Asaf Ali Marg, Post Box No. 10502, SBI ATM, NEW DELHI - 110 067 (India)
Ph: 011-24126022/24-26/44/45, Web: www.iuac.res.in

Ref: IUAC/MG-1&2/PF-0055/124 Date : **10/11/2025**

Indent No.: **967**

Sub : **Price Quotation**

Dear Sir,

IUAC is an autonomous body of UGC providing facilities to universities and educational institutes to carry out the higher education and research in various scientific fields. We need the following items for our centre:

S. N.	Description of Items	Qty.
1	**Cleaning of HVAC duct by robotic / manual / machines, videography before and after cleaning of air conditioning duct of IUAC buildings i.e.** BH-1, BH-2, BH-3, Lab Ground & 1st floor, Material Science Block Ground & 1st floor, PARAS Lab, EBW Room, UPS Room Ph-I, UPS Room Ph-II etc as per attached specification, scope of work, terms and conditions and BOQ etc.	66,000 Sqft

Name of Bidder/ Signature/ Stamp

Annexure-A

Terms & Conditions

The bidder is required to ***agree*** on the following terms and conditions for successful submission of bid:

1. **Submission of Bids : Bid shall be submitted in a sealed envelop as a single (Techno cum Commercial) bid mentioning due date as December 2, 2025 and Indent No. 967** on left hand top corner.

   It can be sent by post or hand delivered to the IUAC reception during office hours (**bids on email shall not be accepted**). Bidder shall quote for all the items of the BOQ. Incomplete bid will be rejected.

2. **Technical specifications:** The bidder should agree on the technical specifications / scope of works as mentioned in tender and provide mandatorily all the documents duly signed and company seal stamped as below:

a) Terms & Conditions are given in **Annexure – A**
b) Specifications & Scope of Work **Annexure – B**
c) Profile of the Bidder is given in **Annexure – C**.
d) BID Security Declaration Form is given in **Annexure – D**.
e) Bill of Quantities is given in **Annexure - E**.
f) Copy of Purchase order and invoice of similar works done within last 3 years.

Bids with incomplete documents shall be rejected.

3. **OEM/ authorized distributor: NOT APPLICABLE**

The bidder should either be OEM or authorized distributor of OEM only. In case of distributor, authorization certificate from OEM should be provided along with the quotation.

4. **Quotation currency:** Price of the items should be quoted as unit price in Indian National Rupee (INR) only. All the charges including freight, packing charges if any, government levies and taxes, etc. should be mentioned separately in the price bid.

5. **Validity of quotation:** The period of validity of quotation should be clearly mentioned (should not be less than 90 days).

6. **Completion period:** The overall completion period of the work is 90 days from date of purchase order.

However the work shall be carried out in parts in different buildings.
The work in labs i.e. Lab Ground & first floor, Material Science Ground & first floor each shall be carried out and completed floor wise on each week ends only.
For BH-1, BH-2 & BH-3, EBW, PARAS Lab, UPD Room-I, UPS Room-II etc. the work can be done on week days with prior approval from IUAC.
The successful bidder has to submit the area wise time chart in consultation with IUAC engineer and work shall be completed within that time.
Bidder shall make arrangements to work in day / night times to complete the work in time.
IUAC office is in operation. If there is any delay in work due to not handing over the site by IUAC to bidder, the bidder shall have no claim for any compensation.

7. **Earnest Money Deposit (valid for purchases above Rs.5 Lakh) :** EMD of Rs 15000/- (Rupees fifteen thousand only) is to be submitted along with the bid document in the form of Demand Draft

/ Banker's Cheque in favour of "**Inter-University Accelerator Centre" payable at Delhi.** Bid Security shall be refunded to the un-successful bidders on award of contract and to successful bidders on receipt of Performance Security.

EMD is the mandatory requirement, however the MSMEs / NSIC registered with Government Agencies are exempted from payment of Earnest Money Deposit (EMD) and are required to submit Bid Security Declaration form subject to conditions given below: -

(a) MSMEs participating in the tender must submit valid & authorized copy of certificate of registration. The MSME's Bidder to note and ensure that nature of services and goods / items manufactured mentioned in MSME's certificate matches with the nature of the services and goods / items to be supplied as per NIT.

(b) The registration certificate issued by agencies must be valid as on tender closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.

(c)The MSMEs who have applied for registration or renewal of registration with any of the authorized agencies / bodies but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.

8. **Performance Security (valid for purchases above Rs.5 Lakh):** The successful bidder shall require to submit the Performance Security within 15 days on issue of Purchase Order in the form of irrevocable bank guarantee or FDR issued by any Indian Nationalized Bank in favour of **Inter-University Accelerator Centre, pay able at new Delhi, for an amount of 10 (Ten) % of the order value and validity period should be kept 3 months beyond the delivery period.** The Performance Security shall be refunded to the supplier after the due certification by IUAC personnel.
9. **Warranty and after sale service: (Not Applicable)** The items / works shall have warranty period of one year from the date of acceptance by IUAC. Any damage or repair / replacement required in this period should be attended by the vendor free of cost to IUAC within one week of period of reporting.
10. **Payment terms:** 100% payment shall be made after successful commissioning and acceptance by the IUAC. No part / running bill payment shall be made.
11. **Liquidated Damages :** In case work is delayed beyond the specified delivery date, deductions on account of liquidate damage @0.5% per week or thereof will be deducted subjected to maximum of 10% of order value.
12. Short fall of documents, if any, in the bid may obtained by the IUAC on email.
13. **Force Majeure:** The right of the contractor/supplier to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the control and without the fault or negligence of the contractor/supplier, including not limited to acts of God, Pandemic, or of the public enemy, restraints of a sovereign state, firms, wars, fires, epidemics, quarantine restrictions, floods, unusually severe weather. If a Force Majeure situation arises, the supplier/contractor shall promptly notify along with the justification/reasons well in advance to the Director IUAC for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the IUAC, Director will be final and binding on the supplier/contractor.
14. Director, IUAC reserves the right to accept / reject any / all tenders in part / full without assigning any reason whatsoever and the decision of the IUAC in this regard will be binding on all the bidders. IUAC Director also reserves the right to disqualify any bidder and / or cancel the order at any point of time without assigning any reason whatsoever. **The decision of the IUAC Director will be final and binding on the bidder / supplier / contractor.**

15. **Correspondence :** All the correspondence in respect of bid / contractual obligation shall be made to "The Administrative Officer (S&P), Inter University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi – 110067". E-mail: iuacstores@gmail.com, Telephone: +91-11-24126018, 24126022.

16. The contract shall be governed by the Indian Laws. Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi / Delhi only.

17. **Last date for submission:** The last date for submission of quotation on company letter head is **December 2, 2025 at 3.00 pm.**

(Signature of bidder along with official seal)

ANNEXURE – B

SCOPE OF SUPPLY & WORK:

1. It covers the Internal Cleaning of Rectangular Air Conditioning Supply ducts by manual / robotic / mechanized (as per requirement) means in following building blocks:

i. Beam Hall -1
ii. Beam Hall -2
iii. Beam Hall-3
iv. Lab Ground Floor
v. Lab 1st Floor
vi. Control & Data Room Ph-I
vii. Control & Data Room Ph-II
viii. Material Science Block Ground Floor North Side
ix. Material Science Block First Floor North Side
x. Material Science Block Ground Floor South Side
xi. Material Science Block First Floor South Side
xii. EBW Room :
xiii. Paras Lab :
xiv. UPS Room Ph-I
xv. UPS Room Ph-II

2. The plenum boxes of all AHU and supply duct from the plenum box to area shall be cleaned.

3. It covers supply and fixing of duct gasket as per requirements.

4. The video recording of all ducts before and after cleaning shall be demonstrated and recordings shall be provided to IUAC in Pen drive.

5. Making Holes / opening / door in duct where ever required for making access for the duct cleaning.

6. **All the equipment's in the area being cleaned shall be covered with the neat and clean polythene sheets such that no dust enters the equipment's.**

Bidder shall make such arrangements / precautions that no dust is spread in the rooms / machines. Cost for the same shall be taken in account while quoting.

7. **After cleaning of the duct the all the area shall be cleaned with vacuum cleaner and wet mopping shall be done for free of dust and dirt.**

8. **All the grills / diffusers shall be removed, cleaned with clean cloth & water, fixed back in position. Cost for the same included in quoted price.**

9. All the manpower deployed at site shall be provided with proper accidental insurance. In case of any accident at site the contractor will be solely responsible for any compensation arising due to that. IUAC will not be party any way for the compensation / loss.

10. Kindly note that the quoted prices shall deemed to cover the work mentioned in the scope of supply, work and technical Specifications. No deviations will be accepted.

11. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of IUAC before quoting his rates. No compensation on account of any site difficulties will be entertained, at a later date, after award of the works.

12. **The quoted rates should be inclusive of works contract tax, loading, unloading, cartage, manpower, tools, tackles, hardware, any item required for completion of work but not included in BOQ. No extra amount will be paid on account of the above. The item not included in scope should be clearly mention in the bid. GST shall be payable extra.**

13. Warranty / Guarantee: The items shall be guaranteed for one year for the material supplied and workmanship from the acceptance of the system by IUAC.

14. **Kindly note that the payment shall be made as per the actual quantities executed and not on the basis of PO.**

15. **Completion Period / Time Chart:** Bidder shall provide block /building wise time chart for work schedule. Same shall be got approved by IUAC. After approval of the same from IUAC the work shall be started.

The office is open, so some blocks / buildings shall be available on weekends only. Bidder shall be ready to work in night time also along with day time.
IUAC shall provide the site as per availability. In case of any delays from IUAC due to the non -availability of site, no claim for compensation shall be admissible.

16. After duct cleaning of one block / building, the floor / area / machines shall be thoroughly cleaned to IUAC satisfaction and handed over the same to IUAC for use. Subsequent block for duct cleaning will be provided to the bidder only after handing over the last cleaned block by bidder to IUAC.

PRICE SCHEDULE: **ANNEXURE – E**

S.N.	Description- Internal Cleaning of Air Conditioning Supply Rectangular ducts by manual / robotic / mechanized means for the below mentioned building blocks. **(Item Rate shall include the details as per scope of supply & work, technical specifications mentioned in the NIT)**	Qty. Sqft	Unit Rate	Total Amount
1	**Beam Hall -1, (AHU Capacity – 12400 cfm) -** It has a big hall. It has scientific equipments all over the floor. The Supply duct is installed on all four side walls with supply grills in front. The supply duct is enclosed in the plywood box. The box acts as return passage for the return air with return grills in bottom.	**6700**		
2	**Beam Hall -2 (AHU Capacity – 11600 cfm, 2 nos) -** It has a big hall. It has scientific equipments all over the floor. The Supply duct is installed on all four side walls with supply grills in front. The supply duct is enclosed in the plywood box. The box acts as return passage for the return air with return grills in bottom.	**8400**		
3	**Beam Hall-3 (AHU Capacity – 16000 cfm, 2 nos) -** It has a big hall. It has scientific equipments all over the floor. The Supply duct is installed on two side walls with supply grills in front. The supply duct is enclosed in the plywood box. The box acts as return passage for the return air with return grills in bottom.	**2700**		
4	**Lab Grnd Flr (AHU Capacity – 19000 cfm)** It includes 8 nos of rooms / labs. The supply duct is installed in centre corridor. Supply / return grills are provided on the entry wall. No duct work in rooms. It also includes a big lounge area and a seminar hall with false ceiling and supply duct / diffusers network in the false ceiling. Return air passage is provided by space above false ceiling.	**13400**		
5	**Control & Data Room Ph-I (AHU Capacity – 6600 cfm):** It includes 3 nos big rooms and 5 nos small rooms with false ceiling and supply duct / diffusers network in the false ceiling. Return air passage is provided by space above false ceiling	**3100**		
6	**Lab 1st Flr (AHU Capacity – 16000 cfm, 2 nos):** It has 20 nos of small / big rooms. The supply duct is installed in centre corridor. In some rooms supply / return grills are provided on the entry wall. No duct work in rooms. In remaining rooms the supply ducts with diffusers are provided in the false ceiling. Return air passage is provided by space above false ceiling.	**18500**		
7	**Material Science Block Ground Floor North Side** (AHU Capacity – 11200 cfm) - It has 2 nos rooms with supply grills in side wall, 1 nos hall with scientific equipments with supply duct / grills in on two walls, corridor with diffusers in false ceiling.	**1400**		

8	**Material Science Block 1st Floor North Side (AHU Capacity – 11200 cfm) :** It has 3 nos rooms with supply grills in side wall, 1 nos hall & corridor with supply duct / diffusers in false ceiling**.**	**1400**		
9	**Material Science Block Ground Floor South Side** (AHU Capacity – 11200 cfm)- It has 3 nos labs with supply duct / diffusers in false ceiling.	**1400**		
10	**Material Science Block 1st Floor South Side** (AHU Capacity – 11200 cfm) - It has 4 nos labs with supply / diffusers in false ceiling.	**1400**		
11	**EBW Room :** AHU Capacity – 4000 cfm, It has 1 nos machine area with supply / diffusers in false ceiling.	**500**		
12	**Control & Data Room Ph-II Gnd & 1st Floor,** (AHU Capacity – 14300 cfm) : **I. Ground Floor –** It has 5 nos labs with supply / diffusers in false ceiling. **ii. 1st Floor** : - It has 4 nos labs with supply / diffusers in false ceiling.	**4000**		
13	**Paras Lab**: AHU Capacity -11200 cfm, It has a big hall. It has scientific equipments all over the floor. The Supply duct with grills in front are installed on all four side walls. The supply duct is enclosed in the plywood box which acts as return passage for the return air with return grills in bottom.	**2000**		
14	**UPS Room Ph-I :** AHU Capacity -6600 cfm, supply and return ducts cleaning required. Grills directly on the main ducts only. No branch	**410**		
15	**UPS Room Ph-II:** AHU Capacity -6600 cfm, supply and return ducts cleaning required. Grills directly on the main ducts only. No branch.	**500**		
16	Freight			
17	Sub Total			
18	GST			
18	Total			

Rupees_____Only.

The quantities mentioned in BOQ is tentative. Successful bidder shall make the own site measurements, same shall be got approved by IUAC before submission of final bill. Payment will be made by IUAC on basis of actual executed quantities only.

(SIGNATURE) :
(NAME) :
(SEAL) :

PROFILE OF THE TENDERER **(Annexure – C)**

(To be given on Company Letter Head)

S.N.	Description	To be filled by the bidder
1	Name of the Firm / Organization	
2	Address	
3	Telephone No. / Mobile No. & Name of the Contact Person	
4	E-mail ID	
5	Month and Year of Establishment	
6	Name of proprietor / partners / director	
7	No. of years of experience in this field, with Reference, Certificates	
8	Annual Turnover during the last three years (Enclose copies of Audited Financial Duly certified by CA)	FY 2021–22 : FY 2022-23: FY 2023-24
9	Whether the firm is a Tax Assessee ? If so, please give the details of PAN and the copies of ITR files for the last three financial years	
10	No. & Copy of GST	

Signature of the Tenderer & Seal

Annexure - D

BID SECURING DECLARATION FORM
(To be submitted by MSME / NSIC on Company's Letterhead)

Tender No. Date:

To:
The Director
IUAC
New Delhi-110067

I / We, the undersigned, solemnly declare that:

I / We understand that, according to your conditions of this Tender document, bids must be supported by a Bid-Securing Declaration in lieu of Bid Security Deposit.

I / We unconditionally accept the condition of this Bid Security Declaration that I / We will automatically be disqualified / suspended from bidding for any contract with
IUAC, New Delhi for a period of two years starting from the last date of receipt of this bid / tender, if I / We are in a breach of our obligation(s) under the bid conditions, if I / We:

(a) withdraw / modify / amend / impair / derogate, in my respect from our Bid during the period of bid validity specified in the Tender Notice.

(b) having been notified of the acceptance of our Bid by IUAC, New Delhi during the period of bid validity,
(i) fail or refuse to execute the Contract, or
(ii) fail or refuse to furnish the Performance Security, in accordance with terms and conditions of the tender/bid.

I / We understand this Bid-Securing Declaration shall expire if I / We are not the successful Bidder, upon the earlier of
(i) our receipt of your notification of the name of the successful Bidder;
or (ii) Forty-five days after the expiration of the validity of my / our Bid.

Name and Signatures of the Bidder:
Registered Address of the Company:
Company seal

Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.