

INTER – UNIVERSITY ACCELERATOR CENTRE

(An autonomous center of UGC)

Aruna Asaf Ali Marg,

Post Box No. 10502, NEW DELHI - 110 067

Website: www.iuac.res.in

Indent Number: 1971

Date:26/02/2026

ENQUIRY LETTER THROUGH E-PUBLISHING

Inter University Accelerator Centre (IUAC) invites quotations for Commissioning of **SOLIDWORKS Academic (Educational) Licenses – 30 Users – Cloud-Based Access with 1-Year Subscription** with the specifications as given in **Annexure – A**.

Terms & conditions are given in **Annexure – B**.

Profile of the Tenderer is given in **Annexure - C**.

Undertaking by the Bidders is given in **Annexure – D**.

Bill of quantities is given in **Annexure - E**.

Checklist **Annexure –F**.

Annexure – A

Sl. No.	Specification	Requirement
1	Software	SOLIDWORKS Academic Version
2	License Type	Educational / Academic
3	Number of Users	30 Named Users
4	Access Mode	Cloud-Based Access
5	Validity	<i>1 Year (Minimum)</i>
6	Support	Technical Support & Updates Included

Annexure - B

Terms & Conditions

The bidder is required to *agree* on the following terms and conditions for successful submission of bid

1. **Technical specifications:** The bidder should agree on the technical specifications as mentioned in Annexure-A and provide all the necessary documents supporting the specifications mentioned in the table.
2. **OEM / authorized distributor:** The bidder should either be OEM or authorized distributor of OEM only. In case of distributor, authorization certificate from OEM should be provided along with the quotation.
3. **Certificate of Compliance:** Bidder has to provide an undertaking on company letter head with duly signed and stamped, the **certificate of compliance (CoC)** along with the instrument to ensure that the genuine instrument has been supplied. (to be enclosed with invoice).
4. The bidder(s) will have to submit signed copies of all the required documents, if they are asked to submit. The bidder(s) will have to clarify all the queries, if any, asked to them within specified time limit as decided by IUAC.
5. **Quotation currency:** Price of the item should be quoted in Indian National Rupee (INR) only. Freight and Packing Charges, if any, should be provided along with the quotation.
6. **Validity of quotation:** The period of validity of quotation should not be less than 45 days.
7. **Delivery period:** The goods have to be delivered at IUAC within 30 Days from the date of Purchase Order.
8. **Earnest Money Deposit:** EMD @ 2% of total estimated value of the contract i.e Rs.20000 to be submitted along with the bid document in the form of Demand Draft in favour of IUAC, Delhi. Bid Security shall be refunded to the un-successful bidders on award of contract and to successful bidders on receipt of Performance Security.
9. **Warranty and after sale service:** One-year subscription and technical support from the date of installation at IUAC. Any technical support required in this period should be attended by the vendor free of cost within two weeks of period of reporting. The authorized personnel for servicing / maintenance etc. should be specified. Vendor should specify the capacity & capability to undertake service works (if available) in India. The parts not covered under the warranty and after sale should be clearly mentioned-

10. Bidder must quote for items rate as asked for in the Bill of quantities. Failure in not filling some item rates will lead to be considered them as zero and accepted. No further compensation on that item can be considered later. The bidders should quote unconditional rates.
11. **Performance Security:** Bidder will have to submit Performance Security for an amount which is 5% of the order value, valid up to two (02) months beyond warranty period, within 15 days on issue of Purchase Order in the form of irrevocable bank guarantee or FDR.
12. **Payment terms:** 100% payment after successful installation. Bank details should be provided with the quotation for electronic payment to the successful bidder. Payment will be released on complete delivery of goods at IUAC and its certification by the personnel concerned
13. **GST:** Extra as applicable.
14. **Liquidated Damages (Late Delivery) :** In case supply is delayed beyond the specified delivery date, deductions on account of liquidate damage @0.5% per week or thereof will be deducted subjected to maximum of 10% of order value.
15. **Force Majeure:** The right of the contractor/supplier to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the control and without the fault or negligence of the contractor/supplier, including not limited to acts of God, Pandemic, or of the public enemy, restraints of a sovereign state, firms, wars, fires, epidemics, quarantine restrictions, floods, unusually severe weather. If a Force Majeure situation arises, the supplier/contractor shall promptly notify along with the justification / reasons well in advance to the Director IUAC for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. **The decision of the IUAC Director will be final and binding on the bidder/ supplier / contractor.**
16. IUAC reserves the right to reject one/ all the bids or cancel the tender without assigning any reasons thereof.
17. Copy of work orders and successful completion certificate/Installation report for similar scientific equipment delivery successfully executed for Govt department/ Govt. Autonomous Body / PSU/educational institutions in India during the last 5 years ending last day of month previous to the one in which applications are invited in the following manner:
 - Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
 - Or
 - Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
 - Or

- One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Any work order or purchase order with concealed, undisclosed or misinterpreted values, specifications will not be considered.

18. No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.

19. Any dispute arising out of this tender will be subjected to jurisdiction of New Delhi / Delhi only.

20. **Correspondence:** All the correspondence in respect of bid / contractual obligation shall be made to “The Administrative Officer (S&P), Inter University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi – 110067”. E-mail: iuacstores@gmail.com, Telephone: +91-11-24126018, 24126022.

21. **Last date for submission:** The last date for submission of quotation on company letter head **20/03/2026 at 3.00 pm** by mentioning **Indent No1971** on the sealed envelope.

(Signature of bidder along with official seal)

Annexure - C

PROFILE OF THE TENDERER (To be given on Company Letter Head)

1. **Name of the Firm / Organization** :
2. **Address** :
3. **Telephone No. / Mobile No. & Name of the Contact Person** :
4. **Fax No.** :
5. **E-mail ID** :
6. **Month and Year of establishment** :
7. **Name of proprietor / partners/director** :
8. **No. of years of experience in this field, with Reference, Certificates** :
9. **Annual Turnover during the last three years (Enclose copies of Audited Financial Duly certified by CA)**
2022 – 23 :
2023– 24 :
2024 – 25 :
10. **Whether the firm is a Tax Assessee ? If so, please give the details of PAN and the copies of ITR files for the last three financial years** :
11. **Copy of GST Registration** :
12. **Name of the OEM and address** :

Signature of the Tenderer & Seal

Annexure - D

(Undertaking to be given on Bidders/ Company Letter Head)

I / We (bidder) hereby give an undertaking that:

1. I / We have not been blacklisted / on holiday list / debarred during last three years by any Govt. Department / Govt. Autonomous Body/Institution, etc.
2. I / We do not have any dispute with any of the Govt. Departments / Govt. Autonomous Bodies/Institutions, etc.
3. I / We have never been certified as 'Unsatisfactory Performer' for the said services provided to the Govt. Departments / Govt. Autonomous Bodies / Institutions;
4. I / We have not submitted any fake/forged certificates/ documents and later, if any such 'Certificates / Documents' found to be fake / forged or contains wilful wrong / incorrect information, suitable legal actions may be initiated against me / us / agency and the agencies / bidders shall be debarred from tendering with the Institute.
5. I / We shall not withdraw my / our bid after opening of Technical Bid and if done so, the IUAC and the agencies / bidders shall be debarred from tendering with the Institute.

Place:

Date:

Seal and Signatures of the Authorized

Person of the Agency

Name and designation of the

Authorized Person of the Agency

Annexure – E

Bill of Quantity (BoQ)

SI #	Item Description	Unit Price (Rs.)	Qty	Amount (Rs.)
1.	SOLIDWORKS Academic (Educational) Licenses – 30 Users – Cloud-Based Access with 1-Year Subscription		1	
	Grand Total			

Annexure – F

Checklist

S. No.	Document	Page number
1.	Quotation as per Annexure A	
2.	Terms & conditions (Annexure B)	
3.	Profile of the Tenderer (Annexure C)	
5.	Undertaking by the Bidders (Annexure D)	
7.	Bill of quantities (Annexure – E)	
9.	Self-attested copy of the GSTIN & PAN card issued by the respective authorities.	
10.	Copies of work/supply orders as specified in the Terms & Conditions.	
11.	Annual turnover of last three financial years duly certified by the Statutory Auditors.	
13.	Any other documents, if required.	

Signature of the
Bidder.....
(Name and Address of the
Bidder)

Contact No.....