

INTER - UNIVERSITY ACCELERATOR CENTRE

(An Autonomous Centre of UGC)
Aruna Asaf Ali Marg, New Delhi - 110067

NOTICE INVITING E - TENDER

Tender No: IUAC/NIT/51/RVH/2018-19

Dated: 15/03/2019

Inter - University Accelerator Centre (IUAC) invites online bids through e-procurement Portal under two bid system, viz., Technical and Financial bids, from eligible / experienced parties for the work of **"SUPPLY OF ELECTROMETER "** required at IUAC.

Tender Documents may be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> and www.iuac.res.in

Aspiring Bidders who have not enrolled / registered in e-procurement portal should enrol / register before participating through the website <https://eprocure.gov.in/eprocure/app>.

Bids should be submitted online only at website: <https://eprocure.gov.in/eprocure/app>. Tenderers / Contractors / Bidders are advised to follow the instructions provided in the e-procurement portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

IUAC reserves the right to accept / reject any / all tenders in part / full without assigning any reasons whatsoever, and the decision of IUAC in this regard will be binding on all the bidders.

Bidders have to select the payment option as "offline" to pay the tender fee / EMD as applicable. The Earnest Money Deposit (EMD) shall be in the form of demand draft issued in favour of **"Inter University Accelerator Centre, New Delhi"** and it should be deposited at IUAC before the bid opening. Bidders registered with MSME / NSIC and foreign bidders quoting directly are exempted from payments of EMD and tender fee. Copy of valid registration certificate should be uploaded in the portal.

Bidders are advised to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled and submit online without modifying the format. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

Any Corrigendum / Amendments in respect of above tender shall be issued on IUAC website www.iuac.res.in and the website <https://eprocure.gov.in> only. Bidders should take into account any corrigendum published on the tender document before submitting their bids.

Prequalification of the bidder

Only Original Equipment Manufacturer (OEM) or their authorized (sales and service) representatives are eligible to quote. The authorized representatives shall have to submit the certificate of authorization from the OEM along with the BID. The supplier must have **SUPPLIED THE ELECTROMETER** to government offices/institutions or research laboratories in India. The supplier must provide user list along with the copy of few previous purchase orders along with the technical bid.

E - TENDER DOCUMENT

Name of Work / Supply	SUPPLY OF ELECTROMETER
Tender Number	IUAC/NIT/51/RVH/2018-19
Tender Value / Estimate	Rs. 7,00,000/- (USD 10000)
Earnest Money Deposit	Rs. 12000/-
Tender Document Fee	Rs. 500/-
Bid Submission End Date and Time	26/03/2019 at 3:00 P.M.
Technical Bid Opening Date (Part - A)	27/03/2019 at 3:30 P.M.
Price Bid Opening Date (Part - B)	To be intimated later on to the technically qualified bidders
Address for submission of Tenders	M. B. Joseph Administrative Officer (S&P) Inter University Accelerator Centre Aruna Asaf Ali Marg New Delhi - 110067 E-mail: joseph@iuac.res.in Phone: 011-24126018 & 24126022
Place of opening of the Tender	Committee Room / Council Room, IUAC

General Terms and Conditions of the Tender:

1. **Submission of Tender** :

Tenders should be uploaded on CPP Portal in two parts, i.e., Technical Bid (Part - A) and Price Bid / BOQ (Part - B).

2. **Technical Bid (Part - A)** :

In this bid, the bidder should upload the following documents required for technical qualifications (all the required documents should be scanned as one file and in the same sequence as given below). No deviations in respect of NIT conditions are acceptable.

- a) The bidders are required to upload the scanned copies of entire NIT (including blank price bid), duly signed & stamped as a token of acceptance of the NIT conditions.
- b) Copies of successfully executed similar work orders (minimum two orders of value not less than Rs. 5 lakhs) for reputed government institutes / government organizations in India / abroad during the last three years. Completion certificate (for the two attached work orders) from the concerned organizations should also be attached. In case of more number of work orders only first three orders shall be considered.
- c) Earnest Money Deposit (copy of the Demand draft, and the actual DD should be submitted physically before bid opening). Bidders registered with MSME / NSIC and foreign bidders quoting directly are exempted from payments of EMD and tender fee. Copy of valid registration certificate should be uploaded in the technical bid.
- d) Documents showing the company profile, organizational setup and credentials.
- e) Designs/Drawings, test results, manuals, catalogues, Design standard certificate for quoted equipment and other technical specifications of the products indicating its ability to meet the technical specifications as per **Annexure - A**.
- (f) The vendor should confirm that there is authorized service support in India for the quoted items. Detailed address and authorization certificated for service support should also be attached in the bid.

Technical bids which are not confirming to the technical specifications will be disqualified.

3. **Price Bid / BOQ (Part - B) :**

In this bid, the bidder is required to quote his rates on FOB basis. The bidders should upload the scanned copy of the BOQ. The bidder should quote unconditional rates, neatly written without any overwriting and duly signed & stamped on all pages. The bidder may have to provide a certificate with the price bid mentioning that the price quoted by them is not higher than that the price quoted by them to other laboratories/institutes in India / abroad for similar product during last year. The BOQ file must not be modified.

4. **Earnest money deposit (EMD):** An EMD of Rs 12,000 /= (Rupees twelve thousand only) has to be submitted before opening date of the technical bid (Part-A). The EMD shall be only in the form of Bank Draft /Banker's cheque in favour of "**Inter-University Accelerator Centre**", payable at **New Delhi**. No Cheque/Cash shall be accepted as EMD. The refund of EMD to the technically disqualified and unsuccessful bidders shall be made within 15 days from the date of opening of price bid. The EMD of the successful lowest bidder (L1) shall be adjusted against Security deposit.

5. **Exemption from EMD:** Companies registered with National Small Scale Industries Corporation (NSIC) and Micro, Small & Medium Enterprises (MSME) will be given relaxation as per Govt. rules. Copy of relevant exemption certificates shall be uploaded.

6. **Escalation / Deviation :**

No escalation or deviation shall be allowed till execution of order / contract.

7. **Validity of Tender :**

Tender shall be valid for our acceptance without any change in the rates and NIT conditions for a period of 90 days from the date of opening the price bid. No escalation of cost will be acceptable in any condition after opening of tender.

8. **Terms of Payment :**

For Import: Letter of Credit will be opened for 100 % of FOB value after receipt of acceptance of order from successful bidder. 100% payment will be made through Letter of Credit against complete shipping of materials/goods followed by submission of complete shipping documents. Sight draft can also be made on vendor's request.

9. **Delivery Period:**

90 days from the date of opening of LC for imports and date of placement of purchase order for indigenous supply.

10. **Tender rejection :**

Director, IUAC reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender. Issue of bid documents does not automatically mean that the bidder is considered for the bid. No claim towards rejection will be considered

- (a) IUAC reserves the right to accept/reject any/all tenders in part/full without assigning any reason whatsoever and the decision of the IUAC in this regard will be binding on all the bidders.
- (b) Bids received by means other than e - procurement portal will be rejected.
- (c) Bids of some part of the product will be rejected.
- (d) If BOQ file is found to be modified by the bidder, the bid will be rejected.
- (e) Bids received after tender [Technical Bid (Part-A)] opening date will be rejected.

- (f) Tenders not complying with any of the provisions stated in this tender document are liable to be rejected.
- (g) If the General Terms and conditions are not accepted and not signed by the bidders, then the Tender will be rejected.

11. **Subletting** : The contract shall not be assigned or sublet without the written approval of the IUAC.

12. **Termination of Contract** :The Director, IUAC reserves the right to terminate the contract on account of poor workmanship, failure to mobilise the site within 30 days, non-compliance of set norms/ specifications for the works, delay in progress of work, violation of any contract provisions by the contractor. In such case the contractor is liable to pay liquidated damages @ 10% of tendered value besides security deposit / EMD.

13. **Resolution of Dispute:** All disputes arising out of this contract shall be referred to the sole arbitration of a person selected by the contractor out of the panel of three persons nominated by the Director IUAC, and his decision /award shall be final and binding on both parties. The Arbitration shall be governed under the Indian Arbitration Act 1996 or any statutory modifications or re-enactment thereof and rules made there under and for the time being in force shall apply to the arbitration proceeding under this contract. The contract shall be governed by the Indian Laws. Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi/Delhi.

14. **Correspondence** :

All the correspondence in respect of tender / contractual obligation shall be made to

The Administrative Officer (S&P), Inter-University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi - 110067. E-mail: joseph@iuac.res.in, Phone: +91-11-24126018, 24126022.

Accepted

(Signature of bidder)

Note:- Entire NIT (with blank price bid) is to be attached with 'Technical bid (Part-A)' duly signed & stamped by the bidder.

Annexure - A

Technical specifications of Electrometer

1. The specifications of the item are as following:

Sr No	Features	Technical Specifications
1	Quantity	1
2	Measurement Range	Current : 1pA to 10 mA Voltage : 1μVolt to 200 Volt with Built-in ±1000 V voltage source Resistance : up to $\sim 10^{18} \Omega$ with the capability of measurement by alternating current polarity method
3	Measurement Mode	Manual and Automatic
4	Interfaces	GPIB / USB/ RS-232/ RS485/LAN
5	Warranty	Hardware and software
6	Accessories	Device should include all hardware, software, measurement cables, power cables, calibrations setups and related accessories such as test fixtures, scanner cards, probes and adopter, Free PC control software, etc.
7	Mount ability	Rack Mounting Kit

2. Electrometer must be covered with Warranty/Guarantee commencing from the date of the satisfactory installation of the equipment against the defect of any manufacturing, workmanship and poor quality of the component.
3. Operation manual and service support should be provided by the bidder with the equipment.
4. The essential spares must be provided by the bidder for its successful operation.

Name & Signature of Tenderer

Company with Seal

Annexure – B

BOQ/PRICE BID

(Price shall be quoted in the BOQ /Price Bid section only, which is given separately)

Tender Inviting Authority: INTER UNIVERSITY ACCELERATOR CENTRE

Name of Work/Supply : **SUPPLY OF ELECTROMETER**

Tender Number : IUAC/NIT/51/RVH/2018-19

Name of Bidder : _____

Sl #	Description	Quantity Required	Unit Price	Currency [USD/EURO/GBP/INR]	Total Price
1	Electrometer	1			
2	Packing and forwarding charges (if any)				
3	FOB charges (if any)				
4	Any other charges other than above				
TOTAL FOB PRICE					

Signature and seal of bidder