

**INTER-UNIVERSITY ACCELERATOR CENTRE
ARUNA ASAF ALI MARG
POST BOX NO. 10502
NEW DELHI-110067**

NOTICE INVITING TENDER NO. IUAC/NIT/ 10 /SAT/2016-17

- Name of the Work** : Horticulture and Landscaping
Maintenance at IUAC campus
- Estimated Amount** : Rs.23.00 Lakhs
- Earnest Money Deposit** : Rs. 46,000/-
- Last Date and Time of Submission of Tender** : 22/12/2016 at 3:00 PM
- Date & Time for Opening of Tender (Tech. Bid-Part-A)** : 22/12/2016 at 3:30 PM
- Date & Time for Opening of Tender (Price Bid-Part-B)** : To be intimated later-on to technically qualified bidders
- Address for submission of Tender** : Administrative Officer (S&P),
Inter-University Accelerator Centre
Aruna Asaf Ali Marg
Post Box: 10502
New Delhi – 110 067.
- Place of opening of the Tender** : Committee Room
(R.No. 222) IUAC
- Tender Fee** : Rs. 500/- in Cash or DD
(Downloaded bidders should pay at the time of submission of Tender)

GENERAL CONDITIONS OF TENDER:

1. **Submission of Tender:** Tenders should be submitted in sealed envelopes in Two Parts separately, i.e. "Technical bid" (Part-A) and "Price bid" (Part-B). Both the parts should be further sealed in an envelope super-subscribing NIT No. & time of submission of tender, name of work, due date for opening, bidder's name & address. The tender duly filled in may be sent to above mentioned address either by post or hand delivered in **the Tender box kept in the area near west side entrance, after ensuring that due entries are made in the register kept at the counter. It should not be handed over to any employee of the Centre. No tender shall be accepted later than the time schedule specified above.** Tender once submitted will remain with the Centre and will not be refundable to the bidders.

Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.iuac.res.in. Therefore bidders are advised to keep visiting our website.

2. **Technical Bid (Part-A):** In this bid, the bidder should submit his company profile, organizational setup, credentials, list of plant, machinery & tools in his possession, copies of work orders successfully executed during last five years, copy of Income-tax clearance certificate and earnest money deposit. No deviations in respect of NIT conditions are acceptable. **The bidders are required to attach entire NIT (except for the price bid part) duly signed & stamped as a token of acceptance to the NIT conditions with this bid. The following specific conditions are essential for pre-qualification: -**

- (1) Earnest Money Deposit of Rs.46,000/- in the form of Bank Draft.
- (2) Entire NIT (except Price bid) duly signed & stamped by the bidder as a token of acceptance.
- (3) Copies of work orders for "Horticulture and Landscaping" successfully executed during the last 5 years for reputed Public Ltd. Companies, Public Sector and other Govt. Institutions in the following manner:

Three similar works, each of value not less than Rs. 9.20 lakhs per annum

OR

Two similar works, each of value not less than Rs. 11.50 lakhs per annum

OR

One similar work of value not less than Rs. 18.40 lakhs per annum

Satisfactory work completion certificate from at least one client with contract details. The work order and completion certificate should be for the same work.

- (4) The Agency should have an annual turnover of minimum Rs. 25 Lacs (Rupees Twenty five Lacs only) at least for the last three financial years i.e. 2013-14 & 2014-15, 2015-16. (Copies of Income Tax Returns/Audited Balance Sheets be enclosed).

- (5) Copies of Labour Licence, ESI, EPF and Service Tax Registration and a copy of latest annual EPF statement of existing manpower.
 - (6) IUAC reserves the right to visit the working sites mentioned by bidders as proof of experience to ascertain the quality of service rendered. The bidder will have to arrange for such a visit if required.
3. **Price Bid (Part-B):** In this bid the bidder is required to quote his items rates/prices for the works mentioned in the scope of work & technical specifications. The rates for S. No.1 in PRICE BID (Man Power Monthly Wages), are taken into consideration of prevailing minimum wages applicable as on **01-10-2016**. However, in case of any revision of minimum wages from the labour department of NCT Delhi Govt during the contract period, the difference will be reimbursed by IUAC. The bidders should quote unconditional rates, neatly written without any overwriting and duly signed & stamped in all pages.
 4. **Earnest Money:** An earnest money deposit of Rs. 46,000/- has to be enclosed along with the Technical bid (Part-A). The EMD shall be only in the form of Bank Draft in favour of “Inter University Accelerator Centre” payable at New Delhi. No Cheques/Cash shall be accepted as EMD. EMD of technically disqualified bidders will be returned within 15 days from the date of evaluation of the technical bids. The refund of EMD to the lowest 4th bidders onwards shall be made within 15 days from the date of opening of price bid. The refund of EMD of the 2nd & 3rd lowest bidders shall be made after award of work and site mobilization by the successful bidder. The EMD of the successful lowest bidder (LI) shall be held back with center as against security deposit and will be released only after completion of the works and site clearance.
 5. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a periods of 90 days from the date of opening of price bid.
 6. **Labour Escalation:** Contractor will be given actual reimbursement of the increased wages paid to his workers on the basis of increase in statutory minimum wages as decided by the labour department, Govt. of Delhi from time to time. Other than the above, no escalation shall be paid during the execution of contract period.
 7. **Scope of Work:** Detailed scope of work, terms and conditions, specifications etc. are enclosed with this NIT as per Annexure-I.
 8. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tenders should be unconditional.
 9. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of IUAC before quoting his rates. No compensations on account of any site difficulties will be entertained at a later date, after award of the works.
 10. **Correspondence:** All the correspondence in respect of tender/contractual obligation shall be made to A.O.(S&P), Inter-University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi-110067.

11. **Terms of Payment:** The payment shall be made on submission of the bills (format to be approved by the Centre) by the contractor after due certification by the IUAC person responsible for supervision of the work in the following manner:

- i) The contractor should submit the bill on 1st of every month for the manpower i.e. supervisor & Gardners (which should be inclusive of all the charges – ESI, EPF and service charges etc.) subject to verification of invoice by Centre's authorised personnel who may at their discretion effect deductions for non-performance of delayed/improper work. The payments will always be made by account payee cheque after deduction of applicable Income Tax(TDS).
- ii) Amount towards mandatory requirements such as EPF & ESI shall be paid only on submission of the relevant authenticated documents. It is mandatory for the contractor to submit the employees wage bill along with EPF & ESI receipts, ECR statement, paid wages sheet duly signed by employees and the attendance record.
- iii) Submission of bill/receipt on account of payment made to statutory bodies/authorities i.e. EPF, ESI etc. need to be adhered with strict compliance. Non-compliance in regard to the above may lead to a penalty of Rs.5,000/- plus unpaid amount. Director's decision will be full and final as far as release of payment to the contractor is concerned.
- iv) There should not be any deductions e.g. advance etc. from the employees wages in the Wages Sheet except absentism.

12. **Security Deposit:** On award of work, the contractor shall furnish a Bank Guarantee valid for the entire contract duration equivalent to one month's contract value. In case of extension of contract after the first year, fresh bank guarantee for the new contract has to be submitted for the contract value. Besides the above, the EMD of the successful lowest bidder (L1) shall also be held back with IUAC and will be released only after completion of the works and site clearance.

13 **Manpower:** The contractor will provide:

- 1) Contractor should deploy 12 nos. trained Gardner's , who will be responsible for their assigned regions. They should be paid **Un-Skilled Category** Minimum wages as per the rules of labour department, Government of NCT of Delhi along with EPF/ESI facility.
- 2)Supervisor: - He should have at least 5 years experience in supervisory capacity. He should be got approved by IUAC before deployment at site. He will work full time at site and will be responsible to IUAC and not to the Contractor and hence report directly to IUAC representative. He will supervise and implement the job from IUAC site. Contractor shall make arrangement for replacement of Supervisor whenever he is on leave. Out side work i.e. repair of lawn mowers, replacement of material shall be the sole responsibility of the Contractor. Persons provided to IUAC will not be allowed to leave the site for any such activity. He should be paid Skilled Category Minimum wages as per the rules of labour department, Government of NCT of Delhi along with EPF/ESI facility.

Deductions / Penalty:

Wage will be deducted for each unattended duty. If employee is absent for more than 2 days, contractor should immediately make an alternative arrangement.

- 14 **Minimum Wages:** The monthly wages to be paid to the personnel shall never be less than the minimum wages decided by the Delhi Administration from time to time in addition to benefits like EPF/ESI calculated on the total monthly wages (not any part of age). In case of revision in wage by Labour Department of Govt. of Delhi from time to time, the difference shall be paid on submission of paid wage sheet. If contractor wishes to pay more than the minimum wages to his manpower, he is at liberty to do so and consider the same in his overhead and profit component accordingly.
- 15 **Monthly Wages:** The contractor will disburse the monthly wages to his persons on or before 10th of each month in the premises of the IUAC. The IUAC may at its discretion depute its representative to witness the payment. However, IUAC reserves the right to make payment of wages to contractor's persons directly in the event of receipt of any complaint from his person(s) regarding delayed payment or non-payment of wages and recover the amount so paid along with 10% overheads from the contractor's bill. Delay in making monthly wages to his staff working at IUAC will be considered as disqualification on contractor's part and this will lead to termination of the contract. In such a case, IUAC's decision will be final.
- 16 **EPF and ESI:** EPF and ESI numbers of manpower deployed at site by contractor should be furnished to IUAC along with the documentary evidence. EPF statement of all the manpower deployed by the contractor should be submitted to IUAC periodically or as and when asked for. Original ESI cards of employees should be shown to IUAC for verification and photocopies of the same to be submitted. On the expiry of contract, contractor has to submit the clearance certificate from all the manpower deployed by him indicating no dues towards wages, EPF settlement etc., Contractor has to sign the EPF settlement papers for the people who leave the organization while working at IUAC and also after completion of the contract in our presence in case of a complaint or a dispute between contractor and his workmen.
17. The contractor will provide 2 pairs of uniform to each of the employee deployed at site including stitching charges. The quality/colour of the uniform should be got approved by us before procurement of the same. In the event of extension of contract after first year, fresh pair of uniform (2 pairs) to be provided to each employee deployed at site. They are deemed to be included in contractor's scope and to be quoted separately as in sr.no.4 of Annexure – II. Any worker found without uniform will attract a penalty to the contractor at the rate of Rs. 20/- per day/worker.

The contractor will provide one pair of safety shoes of Liberty make Art. No. 7198-01 (N) /Bata/ Action make to each of the employee deployed at site including one pair of socks. The make/model no. of shoes should be got approved by us before procurement of the same. In the event of extension of contract after first year, fresh pair of safety shoes to be provided to each employee deployed at site. They are deemed to be included in contractor's scope and to be quoted separately as in sr. no.4 of Annexure – II.
18. **1. Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance, ESI, EPF, etc. This will be the sole responsibility of the contractor. Inter University Accelerator Centre

will not be a party at any stage in any of the disputes relating to the above. In case, any liability arises due to non-conformance by the contractor, under no circumstances IUAC will be liable for the same.

2. The contractor shall also furnish details of any legal suit/legal action pending especially with regard to any violation in the PF Act, ESI Act, Labour Laws, Income Tax etc. A certificate to the effect that no liabilities are pending with PF commissioner of the region / area where the agency has valid contracts along with copy of annual EPF returns be submitted with the tender.
19. The contractor's employees working inside the IUAC campus will abide by the rules & regulations of the Centre. Any damage to the IUAC property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
20. IUAC reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the Centre in this regard will be binding on all the bidders. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Director, IUAC reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender.
21. Contractor should depute qualified supervisors (minimum 10th passed) dedicated for this site, who will co-ordinate work execution activities and interact with the IUAC representative responsible for supervision of work.
22. All the persons deployed at IUAC site will have to carry valid gate-passes, which will be issued only after submission of their bio-data in desired format. Any negligence/offence on their part will attract immediate removal from the site.
23. The contractor will provide for all necessary materials, tools, equipment etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same.
24. Watch and Ward of all material shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
25. All the manpower deployed at site by the contractor should be given one weekly off in every 7 days or as many Sundays in any given month. If in case they are performing extra duty on sundays / holidays, they should be paid extra for the same by the contractor. Charges for this extra labour should be quoted separately as in item#5 of Schedule of Rates for Labour.

In addition to the above, 3 National Holidays (26th Jan, 15th Aug. & 2nd Oct.) and any special mandatory holidays as declared by Govt. of India from time to time should also be given. The amount to be incurred by the contractor towards National Holidays should be taken into account in overhead & profit component.
26. All the employees will have to be covered under insurance against any personal accident and IUAC will not be liable for payment of any compensation on that account.

27. Manpower deployed by the contractor at our site for carrying out contracted works is strictly prohibited being associated with any other works on the campus.

If any contractor's person is found to be misbehaving or to be negligent in the duties assigned to him, IUAC reserves the right to seek his removal from IUAC, with suitable replacement within 24 hours.

In case of any injury to contractor's person at IUAC campus, due to any reason, the contractor shall be responsible for taking the person to the hospital/nursing home/dispensary for treatment at his own cost. If in the case of emergency IUAC vehicle is used, IUAC incurs any expenditure on the treatment of the person, the contractor will be suitably charged for the same

28. No Material belonging to the contractor whether consumable or non-consumable should be brought inside the IUAC campus without proper entry at the Main gate nor any material should be taken out without proper gate pass issued by the center.

29. Tender once submitted will remain with the center and never been returned to the bidders.

The contract is initially for a period of one year. However, the contract may be extended further depending upon the performance during the previous year and by mutual agreement at the discretion of centre.

30. **Important:** Bidders must sign with their Company/Firm's seal on each page of the tender token of acceptance of all the terms and conditions mentioned therein.

31. **Termination of Contract:** The Director, IUAC reserve the right to terminate the contract on account of poor workmen ship, failure to mobilize site within 30 days, non-compliance of set norms/specifications for the works, delay in progress of work, violation of any contract provisions by the contractor. In such cases, the Bank Guarantee equivalent to one month's contract value held with centre and the EMD will be forfeited by IUAC. The contract can also be terminated at the request of either party with two months notice period or else to pay two months contract value in-lieu of the notice period. Centre reserve the right to increase or decrease the manpower.

32. **Dispute Resolution:** Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Director, IUAC, New Delhi.

The decision of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceeding's shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. Arbitration proceedings will be held at Delhi/New Delhi only.

33. Even though the service provider(s) may satisfy the terms and conditions, they may be disqualified:

- (a) If they have made misleading or false representation of facts or deliberately suppressed the information to be provided in the forms, statements and enclosures of this document.
- (b) If they have records of poor performance such as abandoning work, not properly completing the contract or financial failure/weaknesses.
- (c) If confidential inquiry reveals facts contrary to the information provided by the

- agency.
- (d) If confidential inquiry reveals unsatisfactory performance.
 - (e) If on inspection of works in progress or completed by the agency, it is found that work is not satisfactory.

34. **Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi/Delhi.**

Accepted

(Signature of bidder)

***Note:* Entire NIT (excepted price bid) is to be attached with “Technical bid (Part-A)” duly signed & stamped by the bidder.**

ANNEXURE-I

SCOPE OF WORK

- (1) The scope of work include timely irrigation, weeding, mowing of lawns, hoeing, drimming, pruning, cutting of edges of beds or lawns, sweeping, stacking of trees, shrubs, climbers, creepers etc. for the best maintenance and unkeep of all landscape features including cleaning of stones, rocks, pebbles etc.
- (2) **DETAILS OF LANDSCAPE AND HORTICULTURE WORK**

The Campus area of IUAC is 25 acres wherein our Office and Residential Complex are built-up. The landscape and horticulture work is being gradually developed in the Campus. The following is the present status by lawns, Shrubs and Trees etc.

 1. Landscape area where grass is developed – 27000sq. mtrs.
 2. Ground cover creepers and shrubs are – 70000sq. mtrs.
 3. Trees – 4500 Nos.
 4. Flower beds for seasonals (approx. 2000sq. Mtrs.)
 5. Pots – 1000 Nos.
3. **Tools and Tackles:** The contractor will have to provide all necessary tools, high density high pressure hose pipes required to do all the horticulture operations with following minimum quantities:
 - (a) High density high pressure rubber hose pipe of watering 50 mtrs. Per Gardener plus 100 mtrs in reserve – Total 700 mts. length of high pressure rubber hose
 - (b) Good quality lawn mowers (to be approved by IUAC official) one with each Mali and 3 nos. in spare – Total 15 Nos. It must be ensured that at no time there is Mali without a working lawn mower. In addition, there will also be a diesel lawn mower (heavy Duty type with make etc. to be approved by IUAC) provided on the site. Large size areas lawn mowing will be done by diesel operated heavy lawn mower regularly by separately identified persons other than above said Malis.
 - (c) One Cycle-Rickshaw and tow three-wheel trolleys for shifting/transporting the material inside the campus.
 - (d) Spray Guns for insecticides – 2 nos.
 - (e) All the tools and materials which come daily use i.e. khurpi for removing weeds. kenchi, spade, bucket, hazara and jute sack hedge cutter rose cutter are to be supplied in sufficient quantity.

The Tools and Tackles mentioned above are deemed to be included in contractor's scope and to be quoted separately as in sr. no.4 of Annexure – II.
4. All the lawns will be manured one inch over the surface once a year and required fertilizer to be applied as and when required as per instruction of the clients. The payment for this will be made

after verification of the quantity.

5. The contractor will have to keep lawns, shrubs, ground cover and other area free of weeds, failing which a penalty will be imposed if defects pointed out continued for more than one week.
6. All the landscape will have to be kept absolutely clean, well swept with well-mowed lawns. Failing which a penalty of Rs. 100/- per day will be imposed if the defect pointed out continues for more than a week.
7. The trees, shrubs, creepers, climbers will have to be trained and pruned to keep them in desired shape.
8. Seasonal flowers will have to be grown in proper colour schemes after making seasonal flowerbeds wherever desired. Such area will not increase more than 1/10th of the total green area. No separate payment will be made for seasonal flowers, except for the seeds links if to be obtained from outside, for which prior sanction will be required.
9. Repairing and replacement of tools, tackles, lawns movers, hose pipes and all the things mentioned in the scope of work.
10. Providing the materials such as good earth, manure etc. and ensuring that it is of good quality and delivered in specified area only. Quality/quantity will be checked at the entry point and some will be checked by IUAC personnel. If discrepancies found suitable deduction will be made.
11. Any additional development work required will be supervised by the contractors supervisor.
12. Malis should have valid passes.
13. Water points are provided normally at the separation of 40 mts. Distance in all horticulture areas. Sprinklers area to be provided by the contractor. Water is made available by the Centre but its management will have to be done by the contractors as per IUAC instructions.
14. Contractor/contractor's representative should report at least once a week at the site at specified time given by IUAC.
15. The contractor will attend meetings as and when required in connection with improvement of works.
16. Disposal of vegetation comes out during day-to day maintenance; malba etc. will be the responsibility of the contractor. Disposal will be out side IUAC at a place allowed by MCD.
17. Pits made for putting dry leaves and cut grass etc. for making manure should be managed appropriately by providing cow dung (to be paid by IUAC)
18. Plant protection measures will be the responsibility of the Contractor to save the plants against insects and diseases. All arrangements will be made by the contractor and will apply proper insecticides on time-to time basis.
19. If yellow/patches appear in lawns it should not remain for more than 7 days. Contractor should take corrective measures, failing which a penalty of Rs. 100/- per day per area will be imposed.

20. Any damage to plants, shrubs, trees, creepers, climbers, ground covers, grass etc. will have to be replaced by the contractor free of charge. If contractor is unable to repair the damage deduction will be made from his bill and necessary replacement will be done at his cost and risk with 20% penalty on total expenditure incurred in replacement.
21. Contractor is responsible for maintenance of flower beds, including preparation of beds digging, breaking of clods, adding and mixing of manure, plantation of seasonal flower, watering removal of weeds changing of new seasonal plants etc.
22. Contractor will maintain nursery inside the campus, and will be responsible for sowing seasonal and other plants in consultation of client.
23. The contractor will not be allowed to sublet the contract.
24. No hutments will be allowed inside the campus, except in special cases on prior permission and for temporary periods.
25. The contractor or his designated representative shall be horticulturist, who will be responsible for proper maintenance of the Centre's horticulture and all the tools and tackles and ensuring that all the points mentioned in the scope of work are well taken care of. He will submit the weekly report in specified format.
26. Besides all the items specified in the schedule of work, the agency should ensure that landscape inside the campus is always kept in neat and tidy condition.
27. All grass/vegetation etc. by the roadside kerbs will be removed by the contractor.
28. Labour Attendance Register shall be maintained at site to record the strength of gardener employed daily.
29. The number of malis required may vary, depending upon the nature of work, their attendance shall be recorded daily. The attendance record will be submitted along with the monthly bill.
30. The decayed dried plants cut grass, trees, trunk rubbish etc. should be disposed off outside the campus or in specified pits and should not be burnt.
31. Supply and using insecticides/pesticides if required.

SCHEDULE OF HORTICULTURE OPERATIONS

Description of times

Maintenance of existing lawns:

1. Weeding/hoeing	Once a month (15 days during rainy season)
2. Mowing the lawns	Once a fortnight (7 days during rainy season)
3. Manuring	One a year (September)
4. Watering	Daily
5. Cleaning	As and when required

Maintenance of flower beds:

1. Preparation of beds by digging, breaking of clods and adding of manure	Three times a year as per season
2. Mixing of manure	As per requirement
3. Plantation of seasonal plants	As per season (3 times in year)
4. Watering/hoeing	As and when needed
5. Maintenance of plants, creepers and shrubs, weeding, watering, trimming	As and when required

Maintenance of potted plants:

Hoeing, weeding, watering, manuring, application of fertilizers and painting the pots	As and when required
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Maintenance of nursery:

Propagation of seasonal and perennial plants, trees, shrubs, ground covers, pot plants etc.	Activity to be prepared for plating seasonal plants and replacement of perennial plants, shrubs, trees, ground cover etc.
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ANNEXURE –II

PRICE BID (PART – B)
1 – SCHEDULE OF RATES FOR LABOUR

S. No.	Work Details	Monthly Total (in Rs.)
1	Total Monthly Wages for Horticulture and Landscaping SERVICES as per the Manpower given below: Gardners – 12 Nos. (9724x12 = 116688) Supervisor – 1 No. (11830x1 = 11830)	128518
2	Charges towards EPF Amount (12%+1.36% Admn. charges) on item#1	17170
3	Charges towards ESI Amount (4.75%) on item#1	6105
4	Charges towards Consumables, Tools & Tackles, Safety Shoes & Uniform etc., as per clause no.3,8&9 of Annexure-I	_____ (to be filled by bidder)
5	Charges Towards 10 days of Extra Labour (Gardner) including over head & profit. Rate Rs. ----- per Gardner/Day x10 days = Rs. -----	_____ (to be filled by bidder)
6	Diesel operated lawn mover (heavy duty type) including the cost of diesel for operation for 10 days. Rate Rs. ----- per day x10 days = Rs. -----	_____ (to be filled by bidder)
7	Over head and Profit	_____ (to be filled by bidder)
8	Total (1+2+3+4+5+6+7) Amount (in figures) Rs. Amount in words (Rupees-----)	

Notes:

1. Bidder is required to fill the amount only at S.No. 4,5,6,7&8 in the above table. Please note that for item nos. 5&6, bidders should quote for 10 days. However, payment will be made as per the actual usage on per day basis.
2. Price comparison will be done based on the overall rates quoted for I - Schedule of Rates for Labour.
3. Service Tax for this type of contract is exempted for educational institution like our's. However, in case the norms change or contractor has to pay, the same will be paid extra to contractor as per Govt. norms after submission of documentary evidence of depositing the same.

(SIGNATURE) :

(NAME) :

(SEAL) :