

INFORMATION UNDER RTI

Right to Information Act 2005

1. About Act

Name & Title of the Act

Right to Information Act, 2005 (English)

Right to Information means the right to

1. to seek information from a public authority which is held by the public authority or which is held under its control
2. inspection of work, documents, records
3. taking notes, extracts or, certified copies of documents or records;
4. taking certified samples of material;
5. obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device subject to relevant provisions in this regard

Objective/Purpose of the Act

To provide available information of the Institute as enshrined in RTI ACT to the Indian citizen on payment of prescribed fees.

Users

Citizens of India.

2. Particulars of the Organization, its Functions and Duties

As per Memorandum of Association & Rules of the Institute

3. Powers and Duties of officers and employees of the IUAC

As per Memorandum of Association & Rules of the Institute

4. Procedure followed in the decision making process, including channels of supervision and accountability.

As per Memorandum of Association & Rules of the Institute

5. Norms set by IUAC for the discharge of its functions

As per Memorandum of Association & Rules of the Institute

6. The Rules, Regulations, Instructions, Manuals and Records held by IUAC or under its control, or used by its employees, for discharging its functions

As per Memorandum of Association & Rules of the Institute

7. Statement of the categories of documents that are held by IUAC or under its control

A statement of the categories of documents that are held by it or under its control.

i. Memorandum of Association

ii. Bye Laws & Recruitment Rules

iii. Annual Accounts

iv. Annual Reports

v. News letters

vi. Office Order / Circulars issued by GOI would be implemented

vii. All records relating to the operations of the organization

8. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of IUAC's policy or implementation thereof

The following shall be the authorities and Officers of the Centre.

- (i) The Council
- (ii) The Governing Board
- (iii) The President
- (iv) The Chairperson
- (v) The Director
- (vi) Such other authorities and Officers as may be constituted / appointed by the GB

9. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

Following are the Main Committees / Governing body of the Institute: IUAC

IUAC was established by the University Grants Commission under Section 12 (ccc) of its Act (No.3 of 1956) and Regulations (establishment and maintenance of institutions) 1985. Director, IUAC is the nominated Member Secretary of the Society.

Governing Board

As detailed in the Annual Report.

The Board of Governors of the Institute is the principal authority responsible for academic, financial and administrative matters of the Institute. Besides, it also has the ultimate responsibility for all the long term policy formulation, planning and development for overall growth and governance of the Institute. The Board has the power to constitute other subordinate and subsidiary groups/committees, as felt necessary by it, to ensure free and fair discharge of its functions, as entrusted to it by Govt. Of India, in the overall interest of the nation.

Current Governing Board Chairman is Dr. Srikumar. Banerjee

Accelerator User Committee

Accelerator Users' Committee (AUC) will examine and allot machine time requests on the basis of priorities. It shall submit a report every year on the operation and utilization of the machine along with its recommendations on (a) improvements for better machine utilization (b) upgrading the accelerator facility (c) augmentation of experimental facilities. AUC will have the responsibility of devising methods for obtaining feedback from the Users.

Director, IUAC is the Ex-officio Member of AUC.

Scientific Advisory Committee

The Scientific Advisory Committee (SAC) will consist of seven active Scientists four from Universities, one from IIT, one from other institution and one from the Centre. SAC will continuously monitor, review, evaluate the programmes and activities of the Centre, where necessary by associating peer groups and submit its report annually to the Governing Board. It would develop appropriate instrument and modalities for this purpose.

Finance Committee

The Finance Committee of the Institute has the responsibility to look after resource mobilization, control of expenditure, etc.

Chairman of the Board of Governors is the Chairman of Finance Committee while Director, IUAC is the Ex-officio Member.

Grievance Redressal Committee

The Grievance Redressal Committee of the Institute looks after all grievances of employees. All such grievances shall be examined expeditiously as per procedures laid down for this purpose by the Governing Board from time to time.

Academic Committee

The Academic Committee of the Centre shall exercise the powers and duties as exercised by the Centre of Studies in School as well as the Board of Studies of the School of Jawaharlal Nehru University in relation to Ph.D. Programme except that the courses of study along with detailed syllabi will be submitted to the Academic Council of Jawaharlal Nehru University for its consideration and approval.

10. Directory of its officers and employees: IUAC Annual Report

11. A. Employees Details:

Sr. No	Name of Employee	Designation
1	Prof. A.C. Pandey	Director
2	Dr. S. Muralithar	Scientist-H
3	Dr. P.N. Prakash	Scientist-H
4	Dr. S. Chopra	Scientist-H
5	Dr. Ajith Kumar B.P.	Scientist-H
6	Dr. N. Madhavan	Scientist-H
7	Dr. P. Sugathan	Scientist-H
8	Dr. S. Ghosh	Scientist-G
9	Dr. Ambuj Tripathi	Scientist-G
10	Dr. G.O. Rodrigues	Scientist-G
11	Shri A. Sarkar	Scientist-G
12	Shri Rajeev Mehta	Scientist-G
13	Dr. A. Sarma	Scientist-G
14	Dr. D. Kabiraj	Scientist-G
15	Dr. R.P. Singh	Scientist-G
16	Shri D. Sen	Scientist-G
17	Dr. K. Asokan	Scientist-G
18	Shri V.V. Sivakumar	Scientist-F
19	Dr. B.K. Sahu	Scientist-G
20	Shri Anup Kumar Choudhury	Scientist-G
21	Dr. Tapan Kumar Nandi	Scientist-G

22	Shri Akhil Jhingan	Scientist-F
23	Shri Sunil Ojha	Scientist-F
24	Dr. Soumen Kar	Scientist-F
25	Dr. Fouran Singh	Scientist-F
26	Dr. Rakesh Kumar	Scientist-F
27	Dr. Subir Nath	Scientist-F
28	Dr. T.S. Datta	Scientist-H
29	Shri Ashutosh Pandey	Scientist-E
30	Dr. Pravin Kumar	Scientist-F
31	Smt. K. Devrani Devi	Scientist-F
32	Dr. C.P. Safvan	Scientist-G
33	Dr. S.A. Khan	Scientist-F
34	Smt. K.S. Golda	Scientist-E
35	Shri Abhishek Rai	Scientist-F
36	Dr. Pankaj Kumar	Scientist-E
37	Shri Sugam Kumar	Scientist-E
38	Dr. Pawan Kumar Kulriya	Scientist-E
39	Smt. P.S. Lakshmy	Scientist-D
40	Shri Jagdish Ghelot	Scientist-E
41	Shri Padmanava Patra	Scientist-E
42	Dr. Indra Sulania	Scientist-E
43	Dr. Rajesh Vikram Hariwal	Scientist-D
44	Dr. Sarvesh Kumar	Scientist-D

45	Smt. Indu Bala	Scientist-D
46	Shri Joydeep Karmakar	Scientist-D
47	Shri Rajveer Sharma	Scientist-C
48	Shri Saneesh N	Scientist-C
49	Shri Kedar Mal	Scientist-C
50	Shri Sanjay Kumar Kedia	Scientist-C
51	Shri Ram Charan Meena	Scientist-C
52	Shri Deepak Swami	Scientist-C
53	Shri Bappa Karmakar	Scientist-C
54	Shri Mohit Kumar	Scientist-C
55	Shri G.R. Umapathy	Scientist-C
56	Shri Ambuj Mishra	Scientist-C
57	Shri Abhishek	Scientist-C
58	Kum. Gonika	Scientist-C
59	Kum. Deeksha Khandelwal	Scientist-C
60	Kum. Madhuri	Scientist-C
61	Shri Yashraj	Scientist-C
62	Shri M.K. Gupta	Engineer-G
63	Shri K.K. Soni	Engineer-G
64	Dr. S. Mookerjee	Engineer-G
65	Shri Kundan Singh	Engineer-G
66	Shri Rajan Joshi	Engineer-G
67	Shri S. Venkataramanan	Engineer-G

68	Shri S. Gargari	Engineer-G
69	Shri U.G. Naik	Engineer-G
70	Smt. Ruby Santhi	Engineer-F
71	Shri Joby Antony	Engineer-F
72	Shri A.J. Malyadri	Engineer-F
73	Shri Raj Kumar	Engineer-F
74	Shri E.T. Subramanian	Engineer-F
75	Shri Rajeev Ahuja	Engineer-E
76	Shri Pradip Barua	Engineer-E
77	Shri Rajesh Kumar	Engineer-E
78	Shri Santosh Kumar Sahu	Engineer-C
79	Shri Rajesh Nirdoshi	Engineer-C
80	Shri Ashish Sharma	Engineer-C
81	Shri S. Bhatnagar	Junior Engineer-F
82	Shri Bishamber Kumar	Engineer-E
83	Shri U.K. Rao	Junior Engineer-F
84	Shri Rajpal Sharma	Junior Engineer-F
85	Shri Mukesh Sota	Junior Engineer-F
86	Shri R.N. Dutt	Junior Engineer-F
87	Shri S.S. K. Sonti	Junior Engineer-F
88	Shri G.K. Chaudhury	Junior Engineer-F
89	Shri Manoj Kumar	Junior Engineer-F
90	Shri S.K. Saini	Junior Engineer-F

91	Shri Suresh Babu	Junior Engineer-F
92	Shri Thomas Varughese	Junior Engineer-F
93	Smt. Arti Gupta	Junior Engineer-F
94	Shri Ashok Kothari	Junior Engineer-F
95	Shri V.P. Patel	Junior Engineer-D
96	Smt. P. Nayak	Library Assistant-F
97	Shri D. Mithuria	Junior Engineer-D
98	Smt. Kusum Rani	Junior Engineer-F
99	Shri S.K. Suman	Junior Engineer-F
100	Kum. Mamta Jain	Junior Engineer-E
101	Shri K.K. Mistri	Junior Engineer-F
102	Shri V.V.S. Satyanarayana	Junior Engineer-F
103	Shri S.R. Abhilash	Junior Engineer-F
104	Shri Birender Singh	Junior Engineer-E
105	Shri Y. Mathur	Junior Engineer-E
106	Shri Bipin Bihari Choudhury	Junior Engineer-D
107	Shri Mukesh Kumar	Junior Engineer-D
108	Shri Parmanand Singh	Junior Engineer-E
109	Shri Radha Kishan Gurjar	Junior Engineer-D
110	Shri Deepak Kumar Munda	Junior Engineer-D
111	Shri Chanderpal	Junior Engineer-C
112	Shri Harshwardhan	Junior Engineer-C
113	Shri Devinder Kumar Prabhakar	Junior Engineer-C

114	Shri Prem Kumar Verma	Junior Engineer-C
115	Shri Jagdish Prasad	Junior Engineer-E
116	Shri Rakesh Kumar	Technician-H
117	Shri M.P. Singh	Technician-G
118	Shri N.S. Panwar	Technician-H
119	Shri Mohan Nishal	Technician-G
120	Shri Suraj Kumar	Technician-G
121	Shri Pranav Singh	Technician-G
122	Shri Jaswant Singh	Technician-D
123	Shri Gaurav Rahturi	Technician-D
124	Shri Bishwambhar Datt	Senior Admn. Officer
125	Shri K. Murali	Admn. Officer(E)
126	Shri M.B. Joseph	Admn. Officer(S&P)
127	Smt. Ranju Rishi	Admn. Officer(P)
128	Shri N.J. Jose	Admn. Officer(F&A)
129	Smt. Usha Kataria	Section Officer
130	Shri M.R. Ramasubramaniam	Section Officer
131	Shri Sohan Singh	Section Officer
132	Smt. Manvinder Kaur	Private Secretary
133	Shri Satyavan	Private Secretary
134	Shri N.P. Ponappan	Senior Assistant
135	Shri S.K. Sharma	Senior Assistant
136	Shri R.N. Dhyani	Personal Assistant

137	Shri Rajendra Prasad	Senior Assistant
138	Shri P.S. Kumbhare	Senior Assistant
139	Shri S.K. Maurya	Senior Assistant
140	Smt. Bindu Beck	Senior Assistant
141	Shri P. Shanmugam	Senior Assistant
142	Shri Rahul Sahni	Senior Assistant
143	Shri Paras Nath	Senior Assistant
144	Smt. Manisha Rani	Stenographer
145	Smt. Nishtha Saxena	Assistant
146	Shri. Bharat Sharma	Assistant
147	Shri Jay Prakash	Assistant (On lien to IWAI, Noida)
148	Shri Subhash Chandra	Assistant
149	Shri Shubham	Assistant
150	Shri Harish Dewakar	Assistant
151	Shri Raj Kumar Verma	Lower Division Clerk
152	Smt. Chandrakala	Lower Division Clerk
153	Shri Piyush Verma	Lower Division Clerk
154	Shri Kailash Kumar	Driver
155	Shri Madan Lal	Driver
156	Shri M.Samantara	Driver

B. Pay Scales of Academic & Technical Staff:

S.No.	Name of Post	Pay matrix level	Pay scale as per 7 th CPC (Minimum-Maximum)
1.	*Director	16	Rs.210000 (fixed) + Rs.5000 special allowance
2	Scientist -H	14	Rs. 144200-218200
3	Scientist-G	13A	Rs. 131100-216600
4	Scientist-F	13	Rs. 123100-215900
5	Scientist-E	12	Rs. 78800-209200
6	Scientist-D	11	Rs. 67700-208700
7	Scientist-C	10	Rs. 56100-177500
8	Engineer-G	13A	Rs. 131100-216600
9	Engineer-F	13	Rs. 123100-215900
10	Engineer-E	12	Rs. 78800-209200
11	Engineer-D	11	Rs. 67700-208700
12	Engineer-C	10	Rs. 56100-177500
13	Junior Engineer-F	11	Rs. 67700-208700
14	Junior Engineer-E	09	Rs. 53100-167800
15	Junior Engineer-D	07	Rs. 44900-142400
16	Junior Engineer-C	06	Rs. 35400-112400
17	Library Assistant-F	11	Rs. 67700-208700
18	Library Assistant-E	09	Rs. 53100-167800
19	Library Assistant-D	07	Rs. 44900-142400
20	Library Assistant-C	06	Rs. 35400-112400

21	Technician-I	11	Rs. 67700-208700
22	Technician-H	09	Rs. 53100-167800
23	Technician-G	07	Rs. 44900-142400
24	Technician- F	06	Rs. 35400-112400
25	Technician- E	05	Rs. 29200-92300
26	Technician- D	04	Rs. 25500-81100

C: Pay Scales of Administrative Staff

S.No.	Name of Post	Pay matrix level	Pay scale as per 7 th CPC (Minimum-Maximum)
1.	*Sr. Administrative Officer	12	Rs.78800-209200
2.	*Administrative Officer Sr. Scale	11	Rs. 67700-208700
3.	*Administrative Officer	10	Rs. 56100-177500
4.	Section Officer	07	Rs. 44900-142400
5.	Private Secretary	07	Rs. 44900-142400
6.	Senior Assistant	06	Rs. 35400-112400
7.	Personal Assistant	06	Rs. 35400-112400
8.	Assistant	04	Rs. 25500-81100
9.	Stenographer	04	Rs. 25500-81100
10.	Lower Division Clerk	02	Rs. 19900-63200
11.	MTS	01	Rs.18000-56900
13.	Driver Grade I	05	Rs. 29200-92300

14.	Driver Grade II	04	Rs. 25500-81100
15.	Driver Entry level	02	Rs. 19900-63200

* Director and Sr. Administrative Officer and Administrative Officers are covered under UGC Pay Commission as amended from time to time.

12. Budget allocated to each of agencies, indicating the particulars of all plans, proposed expenditure and reports on disbursements made;

The Annual Budget and Annual Accounts are finalized with the approval of Finance Committee.

Financial Year	Capital (35) (Rs. In Lakhs)	Revenue (31-36) (Rs.in Lakhs)
2018-19	6446.50	5055.15

13. Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

Prior approval of Director IUAC is to be obtained by the students intending to participate in the Lecture series. Selection will be made on the basis of BioData recommended by the Guide. Students pursuing Research leading to Ph.D., are the beneficiaries of this subsidy program – **Selection procedure Annex – 1**,

14. Particulars of recipients of concessions, permits or authorizations granted by the IUAC.

15. Details in respect of the information available to or held by the IUAC reduced in an electronic form

Important information about functions and activities being performed is available in electronic form on the IUAC website: www.iuac.res.in However, remaining is stored in the related files and documents.

16. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Citizens have the facility to obtain information from the PIO. IUAC monitor five working days a week from Monday to Friday with provision exists for adjustment of some holidays as per the local importance. However, the Library, Accelerator and Associated facilities are available for User community round the clock. IUAC working hours are from 09.00 a.m. to 05.30 p.m.

Library is maintained for employees, students, Scientists and faculty members visiting IUAC for conducting Research by using IUAC facilities. It is not for public use.

17. The names, designations and other particulars of the Public Information Officers and the Appellate authorities

In terms of Section 5(1) of the Right to Information Act, 2005, the following officers of the IUAC have been designated as the Public Information Officers and the Appellate Authority :

1)Appellate Authority

Dr. N. Madhavan
Scientist- H
Inter University Accelerator Centre
Aruna Asaf Ali Marg, New Delhi 110 067.
Tel No. 24126018/6022/6024 (Ext - 314)
Email madhavan@iuac.res.in

2) Public Information Officer

Shri Bishwambhar Datt
Senior Administrative Officer
Inter University Accelerator Centre
Aruna Asaf Ali Marg, New Delhi 110 067.
EMail: datt@iuac.res.in
Tel No. 24126010

3) Deputy Public Information Officer

Smt. Ranju Rishi
Administrative Officer
(Personnel) Inter University
Accelerator Centre
Aruna Asaf Ali Marg, New Delhi 110 067.
EMail: ranju@iuac.res.in
Tel No. 24126018/6022/6024 (Ext - 207)

18. Such other information as may be prescribed information related to student admission procedures, academic programmes, examination schedules, results etc.

All such information is updated periodically and available on the website of IUAC

www.iuac.res.in

19. The rates of fees payable for obtaining information under RTI Act 2005 are as under:

1. A request for obtaining information under subsection (1) of section 6 shall be accompanied by an application fee of rupees ten by way of cash to be deposited between 09:00 hrs to 17:00 hrs except during lunch break of 13:00 hours to 13:30 hours on all working days, against proper receipt or by demand draft or bankers cheque or IPO payable to the Director, IUAC, New Delhi.
 - (i) Rupees two for each page (in A4 or A3 size paper) to be copied
 - (ii) Actual cost or price for samples or models; and
 - (iii) For inspection of records, no fee for the first hour; and a fee of rupees five for each fifteen minutes or fraction thereof on each occasion for the same case.

2. For providing the information under subsection (5) of section 7, the fee shall be charged by way of cash to be deposited between 09:00 hrs to 17:00 hrs except during lunch break of 13:00 hours to 13:30 hours on all working days, with RTI Section against proper receipt or by demand draft or bankers cheque payable to the Director, IUAC New Delhi at the following rates:
 - (i) For information provided in diskette or floppy, if available, rupees fifty per diskette or floppy:
 - (ii) and for providing information in printed form at the price for such publication or rupees two per page of photocopy for extracts from the publication.

20. Format of the Application (Annex - 2)

Format of application for seeking information under the Right to Information Act, 2005

To,
The Public Information Officer
Inter University Accelerator Centre
P.B. No.10502, Aruna Asaf Ali
Marg New Delhi - 110 067.
Tel No. 24126010
Email : datt@iuac.res.in / ranju@iuac.res.in

PART I

1. Name of the Applicant :

2. Address for correspondence with PIN Code

3. Whether belonging to the Below Poverty Line
Category? [If yes, please attach proof]

YES / NO

4. Whether Citizen of India:
(Certified copy of citizenship issued under Citizenship
Act required)

YES / NO

PART II

5. Information sought:

6. To the best of my knowledge, the information sought above pertains to IUAC, New Delhi

7. Whether IUAC, New Delhi website : www.iuac.res.in has been visited by you? YES
/ NO

(If so, whether the information desired by you is not available on the website?)

8. Whether application fee of Rs.10/ is being paid by cash (please enclose copy of
receipt) or Money Order or Demand Draft or Banker's cheque or Postal Order payable
in favour of Director, IUAC, New Delhi under RTI Rules 2005?

PLACE :

Signature of the Applicant

DATED : Telephone No. _

Guidelines for Ph.D Programme at IUAC

Research Fellows:

IUAC recruits a few JRFS as and when needed. An advertisement for walk-in interview is published in Employment News and in leading Newspapers. Advertisement also available in the website of the Centre. Candidates who have qualified UGCCSIR conducted NET (JRF) are eligible for appearing in the interview. Interview is conducted by a committee formed by Director, IUAC which consists of senior scientists of IUAC and one or two external faculty members from neighboring institutes/universities. Candidates selected in the interview go through one year training programme conducted by IUAC. Candidates are registered with JNU under the supervision of scientists of IUAC. Research activities are in Experimental Nuclear Physics, Material Science, Atomic Physics, Radio biology, Accelerator Physics, Radiation Physics.

Ph.D Teaching Programme:

IUAC conducts specialized lecture courses for Ph.D program at the centre. This is divided into two semesters: January to May and August to December. During January - May two courses on Experimental Physics and Accelerator Physics are taught. Each course consists of five modules. Each module has 12hours contact program and carries one credit. During August to December three courses are taught on Material Science with heavy ions, Nuclear Physics and computer control and data acquisition. Performance of the students are assessed by examination, seminar etc., and are graded in 10 point grading system. This program though meant for centre's JRFs and scientist trainees is open to all students doing Ph.D / M.Phil / M.Tech in any university in India. Students from other universities are selected based on their bio - data, research interest and recommendation from guide/ HOD. Programmes are put into our web site and also sent to physics department of universities for display in notice board.

Postdoctoral Research Program:

Besides JRFs centre recruits research associates. Those who have completed their Ph.D work can join in this program. Research Associates are taken through advertisement in leading news paper or sometimes individual can send their bio - data in advance to the Director. Candidates having good academic record and publications in reputed journal are called for presentation of their work. A committee formed by the director selects the suitable candidates.